

**TOWNSHIP OF MAHONING  
COUNTY OF MONTOUR  
COMMONWEALTH OF PENNSYLVANIA  
RESOLUTION NO. 2024-0102**

**A RESOLUTION ESTABLISHING FEE SCHEDULES FOR  
ORDINANCE ADMINISTRATION AND ENFORCEMENT**

**WHEREAS**, Mahoning Township, Montour County, PA incurs certain expenses in carrying out the administration of all of its ordinances, applications, and permitting; and

**WHEREAS**, Mahoning Township wishes to recover a reasonable portion of these expenses from each applicant; and

**WHEREAS**, Mahoning Township herein acts to amend its existing fee schedule, by supplanting the same with the fees and expenses set forth herein.

**NOW, THEREFORE, BE IT RESOLVED**, that the following schedule of fees shall supersede all previously adopted Fee Schedules and shall be utilized in the administration of all Mahoning Township Ordinances.

**UCC PERMIT FEES**

The Mahoning Township Board of Supervisors hereby adopts the fee schedule of their third-party inspection company, Building Inspection Underwriters, Inc., and also adopts the following additional fees:

**Administration Fee:** The Township will add Twenty Percent (20%) to all sub-code prices for administration cost. The administration fee will be capped at \$10,000 for each project.

**Copy & Storage Fee:** In addition to the Administrative Fee, the Township shall charge \$2.75 per page of final plans.

**Demolition Permit Fees:** In addition to the Administrative Fee, the Township shall charge one cent (\$0.01) per square foot of the structure to be demolished or One Hundred (\$100.00) dollars, whichever is the greater amount.

**Financial Institution Documentation:** In addition to the Administrative Fee, the Township shall charge Fifty Dollars (\$50.00) to supply financial institutions with copies of all building inspection reports in connection with construction mortgages.

**FEE SCHEDULE PENALTY:** Those in violation of not obtaining a permit before performing the work will be charged and additional 50% in fees or \$100.00, whichever is greater.

## **ZONING PERMIT**

The following fees shall be paid to Mahoning Township at the time application is made for a Zoning Permit or a Hearing before the Township Zoning Hearing Board or the Township Supervisors. No permit shall be issued, or no hearing scheduled, until the applicant has paid such fees to the Township.

### **Residential and/or Commercial Development:**

#### **Principle Buildings, Accessory Buildings or Structures**

The fee for Zoning Permits for construction of principle residential and/or commercial buildings, Accessory Buildings or structures shall be at the base rate of Twenty Dollars (\$20), plus an additional Ten Dollars (\$10) per each Thousand Dollars (\$1,000) of value of the contract price of the building. Capped at \$5,000.00

### **Non-Residential Development:**

The fee for Zoning Permits for all non-residential construction or development (principle and accessory) shall be at the base rate of Twenty Dollars (\$20), plus an additional Ten Dollars (\$10) per each Thousand Dollars (\$1,000) of value of the contract price of the building, except as may be separately provide in this Fee Schedule. Capped at \$5,000.00

### **Non-Construction:**

In situations where no construction is involved, including a change of use or change of a non-conforming use, the fee for the Zoning Permit shall be \$25.00.

### **Heat Pump Permits: Residential and/or Commercial:**

The fee for heat pump permits residential and/or commercial shall be at the base rate of Twenty Dollars (\$20), plus an additional Ten Dollars (\$10) per each Thousand Dollars (\$1,000) of value of the contract price of the project. Capped at \$5,000.00

### **Signs:**

The fee schedule for a Zoning Permit shall be followed for the erection of a permanent sign.

### **Temporary Permits:**

The fee for a Temporary Zoning Permit for non-permanent uses or structures or periodic activities, shall be \$50.00. An additional fee of \$50.00 may also be collected for renewal of such Permits where events are held on an annual or seasonal basis.

### **Firework Displays:**

The fee for a Zoning Permit to have a firework display is \$100.00.

**Demolition for Residential or Commercial:**

The fee schedule for a Zoning Permit is to be followed for the demolition of buildings or structures.

**Penalty:**

Failure to obtain the necessary Zoning Permit prior to initiation of construction or a change of use shall result in the penalty of \$100.00 up to \$500.00 being added to above specified charges. *(This fee is not in lieu of other enforcement penalties set forth in the Zoning Ordinance.)*

**Certificate of Compliance:**

There shall be a final inspection fee of \$25.00.

**Certificate of Nonconformance:**

There shall be no charge for the issuance of a Certificate of Nonconformance.

**Conditional Use:**

A fee of \$1,500.00 payable in advance shall accompany each request for Conditional Use. Conditional Use Hearings are scheduled before the Board of Supervisors.

**Zoning Hearing Board Hearings:**

A fee of \$1,500.00 payable in advance, shall accompany each application for a hearing before the Mahoning Township Zoning Hearing Board involving: 1) the appeal of any decision made by the Township Zoning Officer or municipal engineer in the administration of the Zoning Ordinance; 2) a request for a variance; 3) a validity challenger of the Township Zoning Ordinance; or 4) a request for an interpretation of Zoning Ordinance provisions.

In addition to the fees specified above, each applicant for a Hearing before the Mahoning Township Zoning Hearing Board shall also be responsible for assuming ½ of the appearance fee charged by the stenographer to record the Hearing proceedings. The cost of the original transcript and additional copies shall be paid by the person(s) requesting such copy(ies).

**Roadside Stands:**

All owners and /or operators of roadside stands not located on property owned in fee simple title by the owner and/or operator of the roadside stand shall, annually, prior to commencing operations, obtain a permit from the Code Enforcement Officer and pay a fee of \$50.00. The permit fee shall remain the same regardless of when the application is filed during the year and shall expire annually on December 31.

**BUILDINGS**

- |                                |          |
|--------------------------------|----------|
| 1. <u>Dangerous Structures</u> |          |
| Request for an appeal          | \$500.00 |

**PERMITS AND GENERAL BUSINESS REGULATIONS**

- |  |                  |
|--|------------------|
| 1. <u>Transient Retail – Peddler’s Permit</u>              |                  |
| Obtained from Police Department                            |                  |
| Permit (valid one year from date issuance)                 | \$100.00         |
| 2. <u>Parking Permit</u> – (Covers several areas near GMC) |                  |
| RENEWABLE EACH YEAR  |                  |
| Residential  | 1 – Free         |
| Any Additional   | \$100.00         |
| Non-Resident   | \$100.00         |
| 3. Fingerprinting – All Applicants                         | \$ 25.00         |
| 4. Accident Reports  | \$ 15.00         |
| 5. Parking Fines   | \$20             |
|  | \$50 Handicapped |

Unpaid tickets resulting in the issuance of a citation at the District Judge’s office, they will then be \$30 plus cost, except for handicapped tickets, which would have their fines set by the District Judge in accordance with the penalties and provisions of Title 75

<b>VEHICLE IMMOBILIZATION PROCESSING FEE</b>	<b>\$100.00</b>
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<b>DUMPSTER PLACEMENT PERMIT</b>	\$ 50.00
<b>PENALTY FOR VIOLATION</b>	\$150.00

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INFLOW AND INFILTRATION INSPECTION	\$100.00
RE-INSPECTION FEE	\$50.00
EXISTING RESIDENTIAL WATER/ SEWER REPAIR INSPECTION	\$100.00

## COPIES

Zoning Ordinance, Stormwater & Land Sub Sets		\$150.00
Individually (any portion)		\$ 65.00
Maps	Large	\$ 50.00
	Small	\$ 25.00
General Copying	Per Page	\$ 0.25
(Requests for Extensive Research along with copying charged at the regular hourly rate)		

## MISCELLANEOUS

1. All permits or applications not otherwise provided for herein \$50.00.

## STREETS AND SIDEWALKS

1. Township Driveway Permit
 

Residential	\$ 25.00
Commercial	\$ 50.00
2. Highway Occupancy Permit. (Fee schedule of Penn DOT as changed from time to time.)
3. Township Road Occupancy rates:

**Street Cut Permits Costs Resolution;** Adopted at the Supervisors meeting on February 24, 2020, as may be amended from time to time.

**Private ownership & Residential;** application fee will be \$40.00, plus the surface opening fee of \$30.00 for openings under 35 Square feet. Over 35 square feet will be an additional charge calculated at \$1.00 per Square foot of the opening.

**Utilities and commercial;** application fee will be \$50.00, plus the surface opening fee of \$40.00 for openings under 35 Square feet. Over 35 Square feet will be an additional charge calculated at \$2.00 per Square foot of the opening.

**Inspection Escrow;** (when required) to be provided at **5% of the cost estimate Degradation Cost: (to be waived if full roadway restoration is proposed).**

The permit applicant will be responsible to notify the Mahoning Township Engineer prior to back filling and restoration, all work will be completed according to the Construction Material Specification published by LIVIC, October 28, 2019 and will be inspected by the township engineer in accordance with his approved schedule of fees..

**SUB-DIVISION AND LAND DEVELOPMENT**

1. Preparation of development agreement	\$ 200.00
2. Rate Schedule for Engineering Services	
A. Principal	\$ 135.00/hr.
B. Engineer VB	\$ 125.00/hr.
C. Engineer VA	\$ 115.00/hr.
D. Engineer IVB	\$ 110.00/hr.
E. Engineer IVA	\$ 100.00/hr.
F. Engineer IIIB, Tech VIII	\$ 90.00/hr.
G. Engineer IIIA, Tech VII	\$ 85.00/hr.
H. Engineer II, Tech VI, Admin VI	\$ 80.00/hr.
I. Engineer I, Tech V, Admin V	\$ 70.00/hr.
J. Tech IV, Admin IV	\$ 60.00/hr.
K. Tech III, Admin III	\$ 55.00/hr.
L. Tech II, Admin II	\$ 50.00/hr.
M. Tech I, Admin I	\$ 45.00/hr.
Plus Mileage, reimbursable and sub-consultants	

**3. Engineer Review Fees on Developers**

A. Concept Plan (Sketch Plan)	No Charge
Minor Sub-division Plan, One (1) to Three (3) lots (Plus, any additional Legal or Engineering Costs paid by the applicant)	\$ 500.00
Major Sub-division Plan, Four (4) lots or more	\$5,000.00
Land Development Plan	\$5,000.00

B. Please note that escrow is required prior to review by Township Engineer.

C. The applicant will only be billed for actual time and expenses incurred by the Township Engineer. Balance of escrow to be returned to applicant within thirty (30) days of plan resolution (final approval or denial). Conversely, the applicant may be required to place additional escrow depending on the complexity of the project. The developer/applicant is required to maintain a balance of \$5,000.00 at all times to be used for engineering reviews; further the account must be restored to original escrow amount of \$5,000.00 within (14) fourteen days of dropping below that amount.

**The Township Application Fees and Land-Sub-Division shall be as follows:**

Add-on Lots: Providing One Deed is Prepared & Recorded for the Property \$100.00

Zoning Appeals/Special Exceptions/Conditional Uses, a minimum of \$1,500.00  
plus, any additional Legal or Engineering Costs Paid by the Applicant

Zoning Change/Curative Amendment \$1,000.00

Minor Sub-Division One (1) to Three (3) lots, plus, any additional Legal or Engineering costs will be paid by the applicant, through the Township. \$500.00

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Lot Consolidation/Lot incorporation (deed prepared and recorded) \$500.00  
plus, any legal or Engineering costs will be paid by the applicant, through  
the Township.

Major Sub-Division Plan, four (lots) or more \$2,500.00


Land Development Plan \$2,500.00

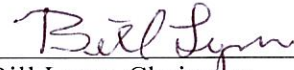
Effective February 24, 2020, as amended on January 2, 2024.

**RESOLVED, ENACTED AND ADOPTED** at a duly advertised public meeting of the Board of Supervisors held on the 2nd day of January, 2024.

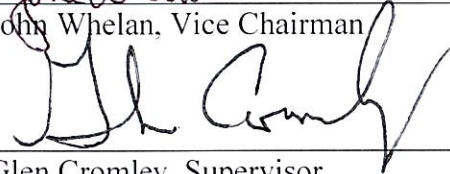
ATTEST:

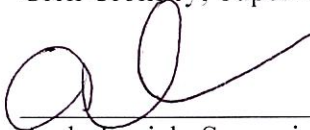
TOWNSHIP OF MAHONING

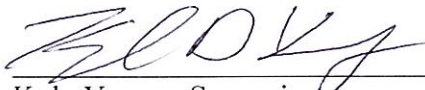
  
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Carolyn Dragano  
Secretary

  
\_\_\_\_\_  
Bill Lynn, Chairman

  
\_\_\_\_\_  
John Whelan, Vice Chairman

  
\_\_\_\_\_  
Glen Cromley, Supervisor

  
\_\_\_\_\_  
Andy Lysiak, Supervisor

  
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Kyle Yeager, Supervisor