

January 2, 2024, Re-organization, and Regular Meeting Minutes- held at the Mahoning Township Building, 849 Bloom Road, Danville, PA

Members of the Board present: Supervisors, Bill Lynn, John Whelan, Glen Cromley, Andy Lysiak & Kyle Yeager, Zoning Officers Dean VonBlohn & Jim Dragano, Secretary Carolyn Dragano, Police Chief Fred Dyroff, DSI Lead Lloyd Craig, Engineer Drew Barton, Treasurer Ken Houck, Solicitor Jon DeWald. **Also present:** Marlene Gunther, Nancy Whelan, Bob & Patricia Swanson, Val Tanner & Geri Gibbons from Press Enterprise, Linda Rea

ALL VOTING WILL BE CONSIDERED UNANIMOUS UNLESS OTHERWISE NOTED.

The meeting started with the group saying the Pledge of Allegiance.

Solicitor DeWald started the meeting as Temporary Chairman and asked for nominations for Chairman.

Supervisor Whelan nominated Bill Lynn for Chairman. Supervisor Lysiak seconded. Motion passed.

The meeting was then turned over to Chairman Lynn who asked for nominations for Vice-Chairman.

Chairman Lynn nominated John Whelan for Vice-Chairman. Supervisor Cromley seconded. Motion passed.

Chairman asked for any public comment related to the agenda items – No comment.

Supervisor Whelan read over the entire Re-Organization List and made a motion to approve. All motions were seconded, and all motions passed. See below for details.

NAR = No Action Required

<u>Title</u>	<u>Name</u>	Motion Made by Supervisor:	Second by Supervisor:	Vote:
Temporary Chairman:	Atty Jonathan DeWald of McNerney, Page, Vanderlin & Hall	NAR	NAR	
Permanent Chairman:	Supervisor Whelan nominated Bill Lynn as Chairman	Whelan	Lysiak	Passed
Vice Chairman	Supervisor Lynn nominated John Whelan as Vice-Chairman	Lynn	Cromley	Passed
Treasurer	Re-appoint Ken Houck	Whelan	Lynn	Passed
Township Secretary	Re-appoint Carolyn Dragano	Whelan	Lynn	Passed
Zoning Officer	Re-appoint Dean VonBlohn	Whelan	Lynn	Passed
Zoning Officer	Re-appoint Jim Dragano	Whelan	Lynn	Passed
Set Compensation	Previously approved in December 2023 as part of the budget approval	NAR	NAR	
Solicitor	Atty Jonathan DeWald of McNerney, Page, Vanderlin & Hall Rate: Set by Contract	NAR	NAR	
Labor Attorney	Melissa Kelso Rate: Set by Contract	NAR	NAR	
Engineer	LIVIC - Civil Engineering Fee schedule attached	Whelan	Lynn	Passed
Auditor firm for 2024	Wagner, Dreese, Elsasser & Associates, P.C.	Whelan	Lynn	Passed
Sewage Enforcement Officer & Back-up Officer	Robert Fugate & Back-up Bill Brior Rate Schedule attached	Whelan	Lynn	Passed

<u>Title</u>	<u>Name</u>	Motion Made by Supervisor:	Second by Supervisor	Vote:
Building Inspectors Underwriters	Fee Schedule attached	Whelan	Lynn	Passed
Health Officer & Assistant Health Officer	To be determined	Whelan	Lynn	Passed
Right to Know Officer	Re-appoint Ken Houck	Whelan	Lynn	Passed
Vacancy Board	Ryan Troup	Whelan	Lynn	Passed
Joint Planning Commission	Re-appoint Kathy Mordan as Planning Commission Alternate member	Whelan	Lynn	Passed
Zoning Hearing Board	Re-appoint Paul Matrishon for Alternate member	Whelan	Lynn	Passed
Auditor	Appoint Richard Baubles	Whelan	Lynn	Passed
Wages: Supervisors/Benefits	Per Pennsylvania Regulations for 2 nd Class Township	Whelan	Lynn	Passed
Wages: DSI Street Dept.	Set by Contract	NAR	NAR	
Local Tax Collector	Danville Area Earned Income Tax Office	Whelan	Lynn	Passed
Local Earned Income Tax Representative for MT Sups	Glen Cromley	Whelan	Lynn	Passed
Personal Vehicle Mileage	Must use Municipal vehicle	Whelan	Lynn	Passed
Personal Vehicle Mileage	Exception must be authorized by Supervisors. Rate: Current IRS Rate	Whelan	Lynn	Passed
Affirmation of any Road Masters	(0) Supervisors - NONE	Whelan	Lynn	Passed
Depository	Service First, Jersey Shore State Bank and Plgit	Whelan	Lynn	Passed
Committees	All Five Supervisors	Whelan	Lynn	Passed
Treasurer's Bond_Limit	\$1,000,000.00	Whelan	Lynn	Passed
Delegate for State Convention	None	Whelan	Lynn	Passed
Employee Holidays	Set by Contract	NAR	NAR	
Emergency Management Director	Vacant	Whelan	Lynn	Passed
Set Fees for Ordinance Administration in the 2024 Resolution	Resolution 2024-0102	Whelan	Cromley	Passed

Chairman Lynn said the date of the Next Regular Meeting is Monday, January 22, 2024

Chairman Lynn said the Supervisors will have two regular monthly meetings. The meetings are on the second and fourth Monday of each month, except for January 2 and December 16. The meeting will be held at 5:30pm, at the Township Municipal Building.

Chairman Lynn said the Joint Planning Commission will hold a monthly meeting on the first Monday of the month except for January and September. The meetings will be held at 5:30pm at the Township Municipal Building.

REGULAR MEETING:

Police Chief Dyroff:

Chief Dyroff asked the board to approve a full-time police officer and briefly explained the benefits of having a full-time versus part-time officer. After a brief discussion, Supervisors Whelan and Cromley stated they'd like to table for further review before approving a full-time position. Supervisors Lynn and Yeager stated otherwise and said they'd like to approve a full-time officer. After further discussion, **Supervisor Lynn motioned to approve hiring a full-time officer. Supervisor Lysiak seconded. Supervisor Yeager also voted yes; however, Nay was voted for by Supervisors Whelan and Cromley. Motion passed to hire a full-time officer.**

Treasurer Ken Houck had nothing to report.

Solicitor Jon DeWald had nothing to report.

Zoning Officer Dean VonBlohn had nothing to report.

Engineer Drew Barton was not available.

DSI Lead Lloyd Craig gave his report.

Fire Chief Rick Spotts was not available.

Unfinished Business: None

Chairman's Report on Executive Sessions Held Prior to Meeting:

Chairman Lynn said they had no executive meetings since the last meeting.

New Business:

Supervisor Yeager submitted a written letter requesting participation in the medical insurance provided by the township. **Supervisor Whelan motioned to accept Supervisor Yeager's request and allow for the medical insurance provided by the township. Supervisor Lynn seconded. Motion passed.**

Chairman Lynn said the Board of Auditor's meeting will be held on tomorrow, January 3rd, 2024, at 4:00pm, here at the Township building.

Chairman Lynn reminded residents of the Christmas Tree pick-up that started Friday, December 29th, 2023. Last day for pick-up will be Friday, February 2nd, 2024. This information is available on our website.

Chairman Lynn asked for public comment not related to new business: No Comment.

Supervisor Cromley motioned to pay the bills. Supervisor Whelan seconded. Motion passed.

Supervisor Whelan motioned to adjourn. Supervisor Cromley seconded. Motion passed.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

All Reports are available at the Township Building

Carolyn Dragano, Secretary