

September 19, 2016

The regular monthly meeting of the Mahoning Township Supervisors was held this evening at the Mahoning Township Municipal Building at 5:30 PM.

Members of the Board present:

Ken Woodruff, Chairperson

Bill Lynn, Vice Chairman

T. S. Scott, Supervisor

Solicitor Ryan Tira

Township Engineer John Mazich, Uni-Tec

Treasurer, Ken Houck

Secretary Joe Oberdorf

Dean VonBlohn

Also in attendance were:

Leslie Young, Fire Chief

Joe Sylvester, Danville News and Chris Krepich, Press Enterprise

Commissioners Finn, Holdren and Hartman, Sue Kauwell, Linda Weaver, Jackie Woodruff, Marlene Gunther, Molly Shultz, Glen and Sherry Wintersteen, Tom McSurdy, Linda Forney, Carol Kronenwetter, Carl Appleman, Joe Diehl, Jackie Fox, Charles and Roberta Gatski, Robert and Mary Snyder, Gary Fritz, Henry Eyer and Mrs. Eyer, Brian Lutz, Mark Reif, Rose and Bill Pursel, Officer Charles Dietterick, Sam Hunsinger, Tammy and Brian Smith along with boys Joey and Dane Smith, Joe Diehl, and Betsy Hack and Attorney Mellissa Kelso.

The Meeting was opened with the Pledge of Allegiance to the Flag.

The Board then approved the Minutes from August 15th, September 6 and September 15, 2016 meetings.

Vice Chairman Lynn then moved to hire Attorney Melissa Kelsso to replace Attorney Adam Santucci as the attorney for Labor & Employment at the rate of \$150.00. This motion was seconded by Supervisor Scott and then approved by the Board.

Treasurer Ken Houck then presented the Financial Report for August, 2016 showing a balance of \$136,403.58 in the General Fund. Treasurer Houck then noted this report is also on-line with the Township's Website.

Employee Awards: Speaking for the Board of Supervisors T. S. Scott then presented awards to the following employees:

Officer Matthew Gerst for 10 years of service to the residents of Mahoning Township

Sam Hunsinger for his expertise/empathy/service to Mahoning Township

Officer Tammy Smith for the Public Service Award for her assistance to residents at the passing of their loved one.

Street Department Report: Chairman Woodruff reported the Street Department work completed this past month with the paving overlays in place, the paving for 2016 is finished and 200 feet of storm drain pipe was installed on Bald Top Road and the new dump truck should be here by the end of September.

Township Engineer's Report: Engineer John Mazich then gave his report regarding Final Land Development Plan Woodbine Campus Expansion. He also reported the meeting with Ken Woodruff, and Brian Kissinger the engineer for Woods of Welsh Whispering Hills Project. The developer expressed a desire to have all of the paving done this paving season. Mazich also made recommendations about a paving timetable and the Storm Water Management Plan. His report is attached to the minute book.

Fire Department Report: East End Fire Chief Leslie Young gave the August report which noted a fund raiser and 12 calls and 3 training (66) hours completed this past month. See a copy of her report attached to the minute book.

Old Business

Zoning Hearing Board Changes: Chairman Woodruff then resigned from the Zoning Hearing Position. This was approved after motions by Scott and Lynn. Chairman Woodruff also noted a vacancy on the Zoning Hearing Board and supervisor Scott then moved that Richard Phillipkoskie be appointed to the position of being an Alternated on the Zoning Hearing Board. This was seconded by Vice Chairman Lynn and passed.

Treasurer's Report: Ken Houck then presented the Treasurer's Report for July, 2016 which was approved after motions from Supervisors Scott and Lynn.

Audit Firm Hired: Chairman Woodruff reported the hiring of Herring, Roll and Solomon to conduct an audit of the Township starting with the 2nd quarter of 2014 up to December 31, 2015. The cost is \$155.00 per hour using a partner of the firm, \$105.00 for a staff member and the estimated cost is projected to be \$3,500.00. Supervisor Scott made a motion to approve the hiring of this firm and the report will be made, which was seconded by Lynn. The motions were then approved by the Board of Supervisors.

New Business

Supervisor Scott noted the new furniture in the Municipal Building including a sofa, table, 20 chairs and a desk has been supplied by Geisinger without costs and he wishes to thank them.

Supervisor Scott then reported the Board has looked at the Geisinger Health Plan and the current health plans for the Township Employees. He reported that GHP requires 50 employees where the township does not have that many full time employees and he believes the current health insurance is part of a large pool of members and that is the better deal.

Permanent Treasurer: Vice Chairman Lynn then made a motion to appoint Ken Houck as the “permanent treasurer” and this was seconded by Scott. Motions passed.

Halloween Parade Event: Supervisor Scott then moved to donate \$100.00 to the Halloween Parade Committee. A resident thought that might open the township to other groups wanting donations. Dean VonBlohn then spoke that he has served on the Parade Committee for many years and the cost of putting on the parade is about \$8,000.00 per year. VonBlohn also reported the Danville American Legion also contributes to the Parade Committee. Scott also noted along with others in attendance the funds needed because we all live here. The motion was then seconded by Lynn and passed.

Treats to Trunks at Trinity United Methodist Church: Chairman Woodruff then spoke on the request by the Trinity United Methodist Church for a “Treats to Trunks” event and a hay ride on Lombard Avenue to Locust Lane to Maple Street then back to the church on October 30, 2016 and they would like to borrow 15 orange cones from the street department. Motions were made to approve the event by Lynn and Scott. The event request was approved.

Montour County Officials Association: Chairman Woodruff then reported a request by the Montour County Officials Association for an advertisement be placed in the Brochure which is handed out to all attending officials from Montour County. The cost of the past advertisement was \$65.00 which is approximately 3” x 5”. Woodruff noted that in the past the Township paid for the Supervisors, Planning Commission, Authority, Zoning Hearing Board at was at \$20. Per person but he noted that he and his wife were going but he was paying for the tickets. After a brief discussion the Board approved motions by Lynn and Scott to place an advertisement in the hand-out.

911 Merger: Montour County Commissioner Ken Holdren the spoke regarding the 911 procedures and resolution to have Montour County provide the GIS information and any address changes that may occur with the merger of the Columbia and Montour 911 centers. This resolution would give the county the right to re-address but the township still would be responsible for naming streets. Holdren then said

“it won’t be popular, so the County would be responsible. He further explained that anyone needing to change their address would not have to pay PA DOT for changes on their driver’s license. Motions to approve the resolution was made by Scott and Lynn. Motions passed.

Police Settlement Agreement: Supervisor Scott then reported a settlement agreement has been made between former Police Chief Thomas where the Township will pay \$5,000 as cost of defense settlement to him and he would be allowed to resign. This full and general release was granted where Thomas would drop claims against the township and can’t sue the township. Mr. Wintersteen spoke and said he should not even get a nickel as he was admitted his guilt. Scott went on the say that day of negotiating Mr. Thomas wanted a six figure number and that was refused by the Board along with other proposals made by Thomas. The last figure that was agreed upon was for \$5,000 and Scott further reported that cost of \$5,000 would have escalated to more if the Township had to pay for lawyer fees at a court hearing and if there was an appeal that would add additional costs to the Township.

Police Chiefs Association Hired: Chairman Woodruff then reported the Police Chief Association would place advertisements on the association’s website and prepare an oral examination to screen applicants before township supervisors conduct interviews for the last six finalists. The cost is \$5,000 for this contract. A police chief from the association will sit in on the interview for a new township police chief. Chairman Woodruff and Supervisor Scott reported that local communities have used the system including Milton and Watsontown and the township should have a Chief of Police in place before the end of the year.

Leaf Collection 2016: Chairman Woodruff noted the leaf collection for residents would begin on Monday, October 10th to November 29, 2016 and township approved the Trick or Treat Night to be held on October 31, 2016 beginning at 6:30 PM to 9 PM.

Public Comment: A question was asked about sidewalks of the 700, 800 and 900 block of Bloom Road and their maintenance. Dean VonBlohn reported the Property Maintenance Code should take care of that issue and he will look into the matter.

Adjournment: The Supervisors then moved to authorize and approve the July checks and payrolls and the supervisors adjourned the meeting.

This meeting was recorded on tape.

Attachments to the Minute Book will be:

Engineer John Mazich’s report.

The East End Fire Report.

The Montour County Resolution.

Joe Oberdorf, Secretary



September 9, 2016
File No. 0580-111-000

Board of Supervisors
Mahoning Township
1101 Bloom Road
Danville, PA 17821

RE: Plans entitled, "Final Land Development Plan Woodbine Campus Expansion Mahoning Township, Montour County, Pennsylvania, Geisinger," dated March 1, 2016, prepared by Borton-Lawson Engineering, Sheets CS1, CS2, C100 through C105, C200 through 204, C301 through 305, C401 through 406, C501, C601, C602, C701 through 711, and C901 through C912

Dear Supervisors:

A review of the above referenced plans received by our office August 29, 2016, has been made for compliance with the Code of the Township of Mahoning, *Chapters 202 Stormwater Management, 211 Subdivision and Land Development and 250 Zoning*. The following comments on the plans are offered for your consideration:

Chapter §202 Stormwater Management

No comments.

Chapter §211 Subdivision and Land Development

- 15.B.(16) Provide a current cost estimate for site improvements.
- 15.B.(17) Provide a current timetable for the installation of all improvements.
- 16.A.(6) Call out width of Woodbine Lane at several non-transition locations. Show entire edge of pavement on Sheet C100.
- 16.A.(8) Show water line size and connection to existing facilities. Add fire main to legend.
- 16.A.(11) Provide project benchmark.
- 16.A.(13) Provide Montour County Planning Commission, Mahoning Township Planning Commission, Board of Supervisors and Township Authority approval signature blocks.
- 16.A.(14) Provide owner's plan acknowledgement signature block.



Mahoning Township Supervisors
Monthly Engineer's Report September 19th, 2016
Prepared By: John P. Mazich, P.E.
File No. 0580-036-001

1. **UTCE File No. 0580-111-000**
Final Land Development Geisinger Woodbine Lane

On August 29th, 2016, our office received a copy of a plan entitled, "Final Land Development Plan Woodbine Campus Expansion Mahoning Township, Montour County, Pennsylvania, Geisinger," dated March 1, 2016, prepared by Borton-Lawson Engineering. Please see a copy of my September 9, 2016 review, a copy of which is attached.

Recommended Action: **Wait for all comments to be addressed prior to taking formal action.**

2. **UTCE File No. 0580-018-000**
Woods of Welsh Whispering Hills

Ken Woodruff (Chairman of the Board of Supervisors), Dean von Blohn (Township Zoning Officer) and I (Township Engineer) met with Brian Kissinger of Kissinger, Bigatel & Brower, Realtors (Developer) and Andy Solbakken of Eby Paving (Paver) on September 12, 2016 to walk the entire Woods of Welsh road network to determine the work necessary to bring it up to Township standards so the Township could entertain an offer of dedication from the Developer. The evaluation was not an investigation of the condition of the roadway, which requires coring to be done to determine exactly what materials are in place and in what condition. The evaluation was intended to provide the developer with the Township's requirements for an investigation.

The developer has expressed a desire to have all of the paving done this paving season. The paver noted that this will be difficult because the paving season typically ends October 31st and the development, implementation and evaluation of the results of a coring plan will likely take long enough that paving would not get underway in time. The time to core and analyze the corings is out of the paver's control and depends on the testing lab. As an alternative the paver and developer propose a full depth (worst case) paving of the Homestead Court – Terra Lane intersection this fall to be followed up by as much, if any, additional paving that can be done under the appropriate conditions. Based on a visual inspection alone, this intersection is the worst piece of roadway in the project.

We also discussed maintenance of the stormwater facilities and the need to contact the Mahoning Township Authority to get their requirements for adjusting valve boxes, tops of manhole castings, etc.

Recommended Action:
Wait for the developer to submit a coring plan and paving timetable and make every effort to keep the project moving so the paving can be completed in a timely manner while meeting all of the requirements of the Township's *Code of Regulations Chapter 211 Subdivision and Land Development §211-26 Street and Driveways.*

END OF MEMO

Submitted by:

A handwritten signature in dark ink, appearing to read "J. Mazich", is written over the printed name.

John P. Mazich, P.E.

- 16.B.(6) & (7) Revise the name of the sewer and water utility owners to Mahoning Township Authority. Refer to the Authority's availability of service letter in the general notes on sheet CS1.
- 16.B.(8) Provide utility providers letter of intent and ability to serve the land development.
- 16.B.(9) Refer to the Montour County Conservation District's NPDES and Erosion and Sediment Pollution Control plan approvals in the general notes on sheet CS1. Refer to the District's General Permit Acknowledgement Notification in the general notes on sheet CS1.
- 16.B.(10) Provide a note on sheet C301 stating, if correct, that no changes to the previously approved preliminary land development plan's post construction stormwater management plan have been made. If this is not correct, describe the revisions made.
- 16.B.(12) Address any special construction techniques or concerns associated with the installation of utilities in the floodplain.
- 16.B.(13) Refer to the approved PennDOT Highway Occupancy Permit (No. 89221) in the general notes on sheet CS1. Has the owner applied for a Mahoning Township Driveway Permit? Refer to Chapter §207-23 Street and Sidewalks.
- 16.B.(14) Has an improvement agreement been prepared and executed? If, so, refer to it in the general notes on sheet CS1. If not, what is the status of the agreement?
- 16.B.(15) Has an improvement guarantee been executed? If, so, refer to it in the general notes on sheet CS1. If not, what is the status of the guarantee?
- 16.B.(16) Is financial security in place to cover a guarantee of the integrity of installed improvements?
- 17.A.(3) Will painted pedestrian crosswalks be provided between the north and south parking lots and the clinic?
- 17.B.(3) Provide a lighting plan.

Comment

1. Provide a letter soliciting comments from the Fire Department.

Chapter §250 Zoning

- 19.B.(3)(a) Document the status of maximum building height variance request.

Formal response to this review by the developer or their agent should be directed to the Township in written form including a point-by-point discussion specifically addressing all issues raised above. Other review comments may arise pending future revisions to, and reviews of the above referenced plans.

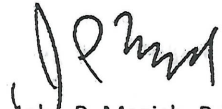
Board of Supervisors
Mahoning Township

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September 9, 2016
File No. 0580-111-000

Should you have any questions or require additional information, please don't hesitate to contact me at (814) 238-8223 or email jpm@uni-tec.com.

Sincerely,
UNI-TEC CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'JPMazich', is written over the printed name.

John P. Mazich, P.E.
Project Engineer

JPM

Cc: Borton-Lawson Engineering Attn: Brian Kutz, P.E.

MONTOUR COUNTY

A RESOLUTION TAKING OVER ADDRESSING 9-16

WHEREAS, the Supervisors of Mahoning Township, Montour County, Pennsylvania, desire to authorize the Commissioners of Montour County, Pennsylvania through its GIS Geographic Information System, to provide address service for the said Township for the purpose of having accurate address information for all 911 Emergency responders.

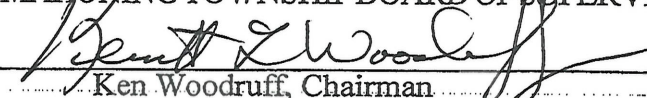
NOW THEREFORE, BE IT RESOLVED, as follows:

The Supervisors of Mahoning Township, Montour County, Pennsylvania, hereby authorize the Commissioners of Montour County, Pennsylvania, through its GIS Geographic Information System, to provide address service for said Township for the purpose of having accurate address information for all 911 emergency responders to include but not be limited to Police, fire fighters, ambulance and coroner, and,

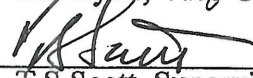
The Supervisors of Mahoning Township, Montour County, will continue to be responsible for naming all roads and streets with the concurrence of Montour County GIS Geographic Information System at no cost or expense to the Board of Supervisors or the Township.

Adopted this 19th day of SEPTEMBER, 2016.

MAHONING TOWNSHIP BOARD OF SUPERVISORS


Ken Woodruff, Chairman


Bill Lynn, Vice-Chairman


T S Scott, Supervisor

Attest:


Joe Oberdorf, Secretary