

February 12, 2018

Members of the Board present:

Chairman Bill Lynn, Supervisors, TS Scott, John Whelan, Larry Robertson, Molly Shultz, Secretary Joe Oberdorf, Water and Sewer Secretary Carolyn Dragano, Zoning Officer Dean VonBlohn, Fire Chief Leslie Young, Treasurer Ken Houck, Street Dept Lloyd Craig and Police Chief Sean McGinley.

Also present were, Joe Sylvester - Danville News, Chris Krepich - Press Enterprise, Henry Eyer, Bill & Rose Pursel & Tom Kessler.

**ALL VOTING WILL BE CONSIDERED UNANIMOUS UNLESS OTHERWISE NOTED.**

Treasurer Ken Houck gave the Financial Report. A beginning balance of \$236,394.38, receipts \$73,473.37 and expenses \$164,102.46 with an ending balance of \$145,765.29 for January 31, 2018.

**Zoning Officer Dean VonBlohn** gave report for February 12, 2018 -. Report is attached to the Mahoning report book and can also be viewed on the website.

The owner of 98 Frosty Hills Drive would like to have a gas line put in, which involves opening the street pavement. Sub – section 207-14 of MAHONING codes reads that a newly paved street cannot be opened for five (5) years, except where it's an emergency. Frosty Hills Drive was last paved on August 23, 2016. Per Street Dept Lloyd Craig, a 5-year moratorium was put in effect for a reason and since this is not an emergency, we should stick to the 5-year code. Supervisors declined to vote to approve this request.

VonBlohn discussed the current permitting program we use. He said it's old and out dated. Cost to rewrite will take weeks to complete and will be very expensive. Dallas Billing systems, which we are currently using for our water & sewer billing, provides this type of service. VonBlohn requested permission to continue to pursue the prospect of obtaining a new permit program and will provide solid numbers next month. Supervisors approved.

VonBlohn would like the township to consider an ordinance for Rental Units. After much discussion, it was decided that VonBlohn will do the research to identify licensing fees, manpower required and number of rental units. He will come up with a game plan with a recommended ordinance for the supervisor's review and considerations.

A brief discussion was also held about Air B&B's. Per supervisors, these should be included in any ordinance we adopt. Supervisor's approved Dean moving forward with the research.

**Engineer's Report:** Drew Barton said the MS4 permits, which were submitted in September of 2017, will go live the middle of March. Once we receive the approval, we will then go over the projects we want to implement.

**Police Dept.** - Report is attached to the Mahoning report book and can also be viewed on the website. Police Chief McGinley received a price on a new police vehicle, which is a pickup truck. Price is \$49,304.94, which is under budget. This includes a \$2,000 incentive, if ordered by April. Supervisor Shultz made a motion to put in the order for the Pickup by April 1, 2018. Robertson seconded.

Police Chief McGinley also requested bringing the 2015 SUV up to the spec with the new car. Supervisor Whelan motioned to upgrade the 2015 SUV, which includes painting to match the new car, computer upgrade and push bumper for disabled vehicles. Supervisor Scott seconded.

**Street Department** - Report is attached to the Mahoning report book and can also be viewed on the website. Lloyd Craig discussed paving Oak St., Meadow Ave (which includes widening) and Red Lane (which includes widening) roads. However, there may not be enough funds to do all three roads. Supervisor Scott made a motion to proceed with 2018 contracted paving list of Oak St and Meadow Ave and widening red lane roads with money available. Supervisor Whelan seconded.

Craig is looking at purchasing a new roller as well as a new trailer. He would like to sell the old roller and trailer individually, instead of trading them in.

Craig stated that Flagger certifications are set up for March for his crew and Bret Levan. Class is free. The supervisors approved. No motion needed to be made, since it's free.

**Fire Department** – Chief Leslie Young gave the monthly fire report for January. Report is attached to the Mahoning report book and can also be viewed on the website.

## **UNFINISHED BUSINESS**

Supervisor Robertson motioned to approve minutes from the January 2nd and 22<sup>nd</sup> meetings. Supervisor Shultz seconded.

A motion was made by Supervisor Scott to have Attorney Melissa Kelso write up an advertisement to hire a year-round full-time employee for the street department. This will be advertised in the local papers. Supervisor Robertson seconded. Chairman Lynn will have a meeting with the supervisors to discuss the plans.

Treasurer Ken Houck found issues with the updated Employee's Handbook and requested tabling until the next meeting. Supervisors approved.

Treasurer Houck also reported that the new copiers are in place for office use.

## **NEW BUSINESS:**

Chairman Lynn opened the bids for stone materials and paving. Six bids were opened.

Super-pave bids came in from New Enterprise, HRI & Meckley Lime Products. Supervisor Scott made a motion to accept HRI as the winning super-pave bid for \$26,900.00, pending the Solicitor's review. Supervisor Shultz seconded.

Stone bids came in from Corson, Hanson and New Enterprise. Supervisor Scott made a motion to accept Corson Quarries Inc. as the winning stone bid for \$35,555.00, pending the Solicitor's review. Supervisor Whelan seconded.

A discussion was held regarding whether to purchase or lease a new vehicle for the Zoning Officer. We received three bids for leasing; Fairfield, Jack Metzger and Hawkins Chevrolet. Supervisor Whelan moved to approve the lease agreement for a Chevrolet Equinox from Hawkins Chevrolet for \$225.73/month for two (2) years. Supervisor Shultz seconded. The payment will be coming out of the UCC money.

Tom & Marie Conlin wrote a letter to the supervisors and street crew, on behalf of the residents on Delwood Drive, thanking them for taking over their streets.

Supervisor Robertson made a motion to approve the Stop Sign Ordinance for Delwood and Lombard. Supervisor Shultz seconded. Ordinance needs to be signed by all 5 supervisors. A question was asked if the township needs to write a new ordinance for the street signs. Supervisor Scott said it's not needed.

A discussion was held by Supervisor Shultz concerning the new safety Committee. The following people volunteering to serve on the board are Supervisor Molly Shultz, Lloyd Craig-Street Dept., Leslie Young-Fire Chief, Ken Houck-Business Dept., Kim Wilt-Police Dept., Rick Spotts and Ken Strausser as alternates. The Safety Committee will review the township's building and make recommendations for the elected Supervisors. This is being done with H. A. Thompson Insurance Agency, who will be conducting the training for this Safety Committee. This should result in a safer environment for all employees. We will also save insurance costs of \$3,000. The meeting will be held here at the township building on February 23, 2018 at 12:00pm and then once a month, thereafter. A Motion to approve the Committee was made by Supervisor Scott and seconded by Supervisor Whelan.

The Supervisors have decided to set a policy for the residential and commercial accounts who are in arrears. Solicitor Ryan Tira will write the ordinance and once approved, we will give residents so much time to pay their bills before sending to collections. Ken Houck stated that we hope to advertise this after the next meeting, scheduled February 26, 2018 and adopt the ordinance by first meeting in March.

Penn Dot created a working group called 54/642 CAC (Community Action Committee), to come up with a plan on what should be done with the 54/642 roads. Supervisor Whelan volunteered to be the spokesperson for Mahoning Township. Resident Ryan Troup and business owner Cameron Smith also volunteered. Supervisor Scott made a motion that we appoint Supervisor John Whelan as the government representative, citizen Ryan Troup and business owner Cameron Smith to the PA DOT 54/642 Committee. Supervisor Roberson seconded the motion. The first meeting is scheduled for February 20, 2018. This is a closed meeting, per Supervisor Whelan.

MARC (Montour Area Recreation Committee) is requesting approval for the March 3, 2018 Humdinger Trail Event. The race begins at 10 am and is to conclude by 1 pm. Supervisor Scott moved to approve the event which was seconded by Supervisor Whelan.

Chairman Lynn stated that Dumpster (Clean-Up) Day is set for the 28th of April, from 7am until noon. Proof of Residency is required, 1 truck load and trailer maximum allowed, no paint cans, electronic equipment, including TV sets, no brush, limbs, grass, or contractors waste products will be accepted. Secretary Joe Oberdorf will call heaps to check on tires, refrigerators and air conditioners.

Supervisor Whelan submitted a letter requesting insurance that's available for supervisors here in the township. Supervisor's Shultz & Robertson will also be submitting letters.

Dean VonBlohn reminded everyone that the conditional use hearing for T&S Realty multiple housing units is coming up on February 26, 2018, prior to the township meeting. VonBlohn stated that since the air B&B's are surfacing again, anyone operating one, needs to contact him immediately to make sure it's ok to have one in the district where they reside. It's not legal in a lot of the districts.

Supervisor Shultz asked if the township has an ordinance for shoveling sidewalks. Dean VonBlohn isn't sure if it's enforceable and said it's a question that we should ask Solicitor Tira.

Supervisor Shultz motioned to pay the bills. Supervisor Robertson seconded.

Supervisor Whelan motioned to adjourn. Supervisor Robertson seconded.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

Joe Oberdorf, Secretary

Submitted 02/07/18



2/12

MAHONING TOWNSHIP POLICE  
849 BLOOM ROAD  
DANVILLE, PA 17821  
PHONE: (570)275-5611

MONTHLY POLICE REPORT – STATS from January 2018

ACTIVITIES:

Crash Investigations	12
Motorist Assists	17
DUI crashes/arrests	0
Traffic enforcement (summary)	8
Parking Tickets	116
Reported Criminal Offenses	32

INCIDENTS: 345

VEHICLES/MILEAGE

2018 Ford SUV Police Interceptor	400
2010 Dodge Charger	105K
2015 Ford SUV Explorer	46K
2014 Dodge Charger (unmarked)	37K

The Police Department encourages our citizens to sign up to monitor the feed by downloading the *Crimewatch PA* app to receive live mobile feeds, or visit our *Crimewatch* webpage to receive email type alerts. [Mahoning Twp PD CRIMEWATCH portal](#)

Respectfully Submitted,

Sean T. McGinley  
Chief of Police

# MAHONING TWP. STREET DEPT.

2/12

## STREET DEPT. MEETING REPORT

FEBRUARY 12, 2018

### **Items worked on over the past month, Pending Items that were completed.**

1. OVERTIME SINCE JANUARY 22ND, 113 MANHOURS ON SNOW AND ICE AND .75 MANHOURS ASSISTING WATER DEPT. OPERATOR
2. POLICE GARAGE REMODELING
3. A LOT OF THE LAST TWO WEEKS HAVE BEEN SPENT ON SNOW AND ICE AND VEHICLE AND SHOP MAINTENANCE

### **Items that need Boards input/ approval.**

1. APPROVAL TO MOVE FORWARD WITH 2018 CONTRACTED PAVING LIST. RIGHT NOW LOOKING AT OAK ST., MEADOW AVE (FROM BLOOM RD TO MAPLE ST.), AND THE REMAINDER ON RED LANE TO INCLUDE WIDENING
2. WE ARE GOING TO LOOK AT TWO DIFFERENT MAKES OF ROLLERS TOMMORROW. WILL HAVE REQUEST FOR FEB. 26<sup>TH</sup> MEETING.
3. ALL 4 STREET DEPT EMPLOYEES AND THE WATER DEPT. EMPLOYEYEE HAVE BEEN SIGNED UP TO RENEW OUR FLAGGER CERTIFICATION. THE CLASS IS BEING OFFERED IN DANVILLE, IT IS AN L-TAP CLASS WHICH IS FREE

Thank You  
Lloyd Craig Jr  
Group Leader

2/12

Supervisors Workshop February 12, 2018  
Zoning Officers Report

1. The owner of 98 Frosty Hills Drive has contacted this office for a permit to have a new gas line service put in which would involve opening the street. I contacted UGI and ask as them what the approximate size of the cut would be. A normal cut for a service connection is approximately 4' X 5', if there are no complications.

**Sub-section 207-14** of the Mahoning Code reads in part, that a newly paved street shall not be opened for **five (5) years** except where an application is made in writing to the Board of Supervisors and a permit is issued after **express approval of the Board.**

Frosty Hills drive was last paved on **August 23, 2016** which would allow paving after **August 23, 2021.**

2. Our current 12/13-year-old, permitting program has been limping along for the past several years, our former ITT company had made several temporary repairs just to keep it going and suggested a complete re-write of the program for a cost of approximately \$14,000.00 to \$18,000.00. Our current ITT company has been in to do several repairs just to make it compatible with the current address changes and methods of tracking or writing of permits. They have offered either a re-write or a bunch of hours to fix). If they work on a break fix/fix bases their fees would involve a \$90.00 per hour with a 1 hour minimum.

We are in contact with a vendor that we are currently doing business with, I would like to continue to gather information and come back to the Supervisors next month with solid information and costs.

3. I am finding that many of the rental units in the Township are in rough shape and require work to bring them up to life safety codes. The only time I can get in to any of the units is when I receive a complaint, from either the tenant or one of the service companies, or the Owner. I am suggesting that the Supervisors consider looking into a rental unit ordinance that would require yearly inspections and license to operate.

Dean VonBlohn, Zoning Officer

2/12

DATE: ( FEBRUARY 12, 2018)  
( JANUARY USAGE)

TOTAL PUMPED TO TANKS: 6,554,430 GALS  
DAILY AVERAGE TO TANK 211,433 GALS

RT:11 PUMP STATION TOTAL: 7,178,361 GALS  
RT:11 PUMP STATION DAILY AVG: 231,560 GALS

RT:11 AND MONT. VILLAGE DIFF.: 623,931 GALS

WOODS OF WELSH TOTAL USAGE: 242,470 GALS  
WOODS OR WELSH DAILY AVERAGE: 7,821 GALS

(PURCHASED WATER)

RT:11 METER: 9,588,000 GALS  
BLOOM RD. METER: 575,000 GALS

TOTAL PURCHASED FROM DANVILLE : 10,163,000 GALS  
DAILY AVERAGE FROM DANVILLE: 327,839 GALS

PRESENT MONTHLY USAGE: 10,163,000 GALS  
PREVIOUS MONTHLY USAGE: 8,437,000 GALS  
DIFFERENCE: 1,726,000 GALS (MORE)

SEWERAGE PUMPED RT:11; 2,363,195 GALS  
SEWERAGE PUMPED DAILY: 76,232 GALS

PREVIOUS MONTHLY USAGE: 2,298,956 GALS  
DIFFERANCE: 64,239 GALS (MORE)

OPERATOR: BRET J. LEVAN

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# MAHONING TOWNSHIP FIRE DEPT.

MONTHLY SUMMARY FOR: January 2018

## Alarms

Number	Date	Box #	Call Type	# Members	# Hours	Total Hours	\$ Fire Loss	Other/Misc.	Firefighter Injuries
1	1/2/2018		False Alarm	7	0.5	3.5	\$0.00		0
2	1/4/2018		Structure Fire	5	1.5	7.5	\$0.00		0
3	1/6/2018		RIT	7	2	14	\$0.00		0
4	1/8/2018		Other	5	1	5	\$0.00		0
5	1/8/2018	65-17	Other	6	0.5	3	\$0.00		0
6	1/11/2018	60-24	Vehicle Fire	9	0.5	4.5	\$0.00		0
7	1/12/2018		Investigation	7	1	7	\$0.00		0
8	1/12/2018	61-18	False Alarm	7	0.5	3.5	\$0.00		0
9	1/12/2018		Structure Fire	14	6.5	91	\$0.00		0
10	1/13/2018		Structure Fire	3	1.5	4.5	\$0.00		0
11	1/17/2018		Structure Fire	9	0.5	4.5	\$0.00		0
12	1/18/2018		MVA	4	6.5	26	\$0.00		0
13	1/19/2018	61-18	False Alarm	5	0.5	3	\$0.00		0
14	1/19/2018		RIT	4	0.5	2	\$0.00		0
15	1/20/2018		Structure Fire	11	3	33	\$0.00		0
16	1/20/2018		Structure Fire	11	8	88	\$0.00		0
17	1/21/2018		Structure Fire	6	0.5	3	\$0.00		0
18	1/21/2018		RIT	7	0.5	3.5	\$0.00		0
19	1/23/2018	60-23	Other	6	0.5	3	\$0.00		0
20	1/24/2018	66-25	False Alarm	4	0.5	2	\$0.00		0
21	1/26/2018	61-18	False Alarm	2	0.5	1	\$0.00		0
22	1/26/2018	63-03	False Alarm	4	0.5	2	\$0.00		0
23	1/30/2018	64-05	MVA	4	2	8	\$0.00		0
Totals: 23				148		322.5	\$0.00		0

# MAHONING TOWNSHIP FIRE DEPT.

MONTHLY SUMMARY FOR: January 2018

## Fire Prevention

Location/Type	Number of Members Attending	# HOURS	Total Hours
Emmanuel Nursing Home for Volunteer Fire Fighter day	1	1.5	1.5
			0
			0
			0
			0
			0
			0
	1	Total Hours:	1.5

Grass Woods: 0  
 MVA: 2  
 Auto Fires: 1  
 Structure Fires: 7  
 False Alarms: 6  
 Investigations: 1  
 CO Response: 0  
 RIT: 3  
 Public Service: 0  
 Hazardous Materials: 0  
 Water Rescue: 0  
 Other: 3

Total Calls in Mahoning Township: 9  
 Total Mutual Aid Calls: 14  
 Danville Borough: 3  
 Mayberry Township: 1  
 Point Township: 3  
 Cooper Township: 1  
 Valley Township: 2  
 Rush Township: 3  
 Northumberland Borough: 1  
 High # of Firefighters: 14  
 Low # of Firefighters: 2  
 Average # of Firefighters: 6  
 Water Gallons: 65,400

Total Hose Used:		
6.0" -->	975'	1.75" -->
3.0" -->	0'	1.5" -->
2.5" -->	650'	5/8" -->
		400'
		0'
		0'

# MAHONING TOWNSHIP FIRE DEPT.

MONTHLY SUMMARY FOR: JANUARY 2018  
IN HOUSE TRAINING

Number	Date	CONTENT	# MEMBERS	# HOURS	Total Hours
1	1/9/2018	Fire Fighter Jeopardy	14	2	28
					0
					0
					0
					0
					0
					0
Totals:	1		14	TOTAL=	28

Total Hose Used:

5.0" -->	0'
3.0" -->	0'
2.5" -->	0'
2.0" -->	0'
1.75" -->	0'
1.5" -->	0'
5/8" -->	0'

Water Used: \_\_\_\_\_  
Avg: \_\_\_\_\_ 14

2/2

**MAHONING TOWNSHIP FIRE DEPT.**

MONTHLY SUMMARY FOR: January 2018

**Alarms**

Number	Date	Box #	Call Type	# Members	# Hours	Total Hours	\$ Fire Loss	Other/Misc.	Firefighter Injuries
1	1/2/2018		False Alarm	7	0.5	3.5	\$0.00		0
2	1/4/2018		Structure Fire	5	1.5	7.5	\$0.00		0
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12	1/19/2018		MVA	4	6.5	26	\$0.00		0
13	1/19/2018	61-16	False Alarm	6	0.5	3	\$0.00		0
14	1/19/2018		RIT	4	0.5	2	\$0.00		0
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21	1/26/2018	61-18	False Alarm	2	0.5	1	\$0.00		0
22	1/26/2018	83-03	False Alarm	4	0.5	2	\$0.00		0
23	1/30/2018	64-05	MVA	4	2	8	\$0.00		0
<b>Totals:</b>									
23				148		322.5	\$0.00		0



**MAHONING TOWNSHIP FIRE DEPT.**

MONTHLY SUMMARY FOR: JANUARY 2018

**IN HOUSE TRAINING**

Number	Date	CONTENT	# MEMBERS	# HOURS	Total Hours
1	1/9/2018	Fire Fighter Jeopardy	14	2	28
					0
					0
					0
<b>Totals:</b>			14	<b>TOTAL=</b>	28
1					

**Total Hose Used:**

5.0" -->	0'
3.0" -->	0'
2.5" -->	0'
2.0" -->	0'
1.75" -->	0'
1.5" -->	0'
6/8" -->	0'

**Water Used:** \_\_\_\_\_

**Avg:** \_\_\_\_\_ **14**

Grass /Woods:	<u>0</u>
MVA:	<u>2</u>
Auto Fires:	<u>1</u>
Structure Fires:	<u>7</u>
False Alarms:	<u>6</u>
Investigations:	<u>1</u>
CO Response:	<u>0</u>
RIT	<u>3</u>
Public Service	<u>0</u>
Hazardous Materials:	<u>0</u>
Water Rescue:	<u>0</u>
Other:	<u>3</u>

**Total Calls in Mahoning Township:**

<b>Total Mutual Aid Calls:</b>		<u>8</u>
		<u>14</u>
	Danville Borough	<u>3</u>
	Mayberry Township	<u>1</u>
	Point Township	<u>3</u>
	Cooper Township	<u>1</u>
	Valley Township	<u>2</u>
	Rush Township	<u>3</u>
	Northumberland Borough	<u>1</u>
<b>High # of Firefighters:</b>		<u>14</u>
<b>Low # of Firefighters:</b>		<u>2</u>
<b>Average # of Firefighters:</b>		<u>6</u>
<b>Water Gallons:</b>		<u>65,400</u>

Total Hose Used:			
5.0" -->	975'	1.75" -->	400'
3.0" -->	0'	1.5" -->	0'
2.5" -->	650'	5/8" -->	0'