

July 22, 2019 Meeting Minutes

Members of the Board present: Chairman Bill Lynn, Vice Chairman T S Scott, Supervisors, Larry Robertson, Molly Shultz, John Whelan, Solicitor Ryan Tira, Treasurer Ken Houck, Secretary Carolyn Dragano, Zoning Officer Dean VonBlohn, Engineer Andrew Barton, Police Chief Sean McGinley and Dept of Streets and Infrastructure Lloyd Craig.

Also present were – Rose & Bill Pursel, Henry Eyer, Tom & Robin Kessler, Linda Rea, Patricia Swanson, Nancy Whelan, Joe Diehl, Bonnie Martin, Robert & Wanda Krum, Karen Robertson, Gerri Gibbons from Press Enterprise and Joe Sylvester, Danville News.

ALL VOTING WILL BE CONSIDERED UNANIMOUS UNLESS OTHERWISE NOTED.

Chief McGinley asked the board to consider changing Police Officer Cody Clossen from part-time to full-time. He's done a phenomenal job, and this will also decrease the amount of overtime we pay. Supervisor Robertson motioned to bring on Cody Clossen as a full-time Probationary Police Officer as of August 1, 2019 at the contractual rate of \$60,258.16, plus benefits in accordance with our agreement with our Police Officers Association and said we will also have the ceremony at the next board meeting on August 12th, 2019. Supervisor Whelan seconded. He will be on probation for one year.

Treasurer's Report

Treasurer Ken Houck gave the Financial Report for June 2019. A beginning balance of \$954,691.77, receipts of \$45,546.33 and expenses of \$188,800.83 with an ending balance of \$811,437.27.

The Water & Sewer Department beginning balance was \$1,186,597.44, receipts of \$290,598.58, expenses of \$18,517.22 with an ending balance of \$1,458,678.80. These reports will be posted on our website, tomorrow. Supervisor Shultz motioned to approve the financial reports and Supervisor Robertson seconded.

Ken said the Accountant wants him to continue to give both the water & sewer and supervisors reports for the rest of this year. She (the Accountant) will merge the accounts in January 2020.

Solicitor Ryan Tira –

Ryan said they will advertise no parking on the Northside of Palmer Drive, before the next meeting.

Ryan is going to work with Dept of Streets and Infrastructure Lloyd and Zoning Officer Dean regarding ordinances of stop signs, speed limits and parking restrictions. Lloyd said he found a lot of outdated material. He also wants to discuss if we should continue to write ordinances for roadways that aren't ours. Supervisor Scott would also like them to look into requiring utility companies to come back and pave once they dig up roads. Ryan said we may have to do several ordinances but will work with Lloyd and Dean and will come back with a plan at the next meeting.

Zoning Officer Dean VonBlohn – gave his report.

Danville Gardens – they have completed the brushing out of the creek beds, all along the sides. It looks like they've done a pretty good job. Dean said they have individual property owners on the Kaseville side of the creek that he may have to issue property maintenance direction to because it is part of their property maintenance, even though it's on the creek bed.

Dean said the property on 766 Bloom Road has been sold. He said he and Jim met with the new owner who is renovating the property who told them they found termite damage. Dean said it's a huge project because the property is in worse disrepair than they thought.

Dean said he brings this up about every meeting. There is a \$25.00 paving permit required for resurfacing, expanding and building new driveways. It's the best \$25.00 residents can spend in the township. It gets zoning involved, who will make sure the paving company makes a straight street cut and that they also seal it at the garage or building that's it's attached to. Ultimately, the owner is responsible for getting the permit and it is to their benefit, so they don't have to tear them out and redo.

Jim Arms from Dallas Data Systems is coming in next Wednesday, July 31st, for training on the new program for zoning and Inspections. There will also be an iPad they can use in the field.

Resident Joe Diehl said the other part of the Maple tree is coming down near his property. Lloyd said he didn't know there was another piece hanging. Dean or Lloyd will look at it tomorrow.

Engineer Drew Barton gave his report –

- Taylor Residence – Stormwater Plan - Review of proposed plan at the north end of Locust Lane. Site is compliant with zoning ordinance. Stormwater revisions have been completed as requested and the plan will be approved shortly. This will go through Zoning.
- Maple Street Culvert - Rough cost estimate of \$50,000 for new 48" SLCPP pipe through public bid.
 - Complete plans and specifications: 7/30
 - Send Advertisement to paper: 8/02
 - 1st Ad: 8/06
 - 2nd Ad: 8/09
 - Last Day for Questions: 08/20
 - Bid Opening: 08/22
 - Award: 08/23
 - Executed Contract: 09/05
 - Notice to Proceed: 09/06
 - Substantial Completion: 09/20
 - Final Completion: 09/25

Drew said he needs to go over a couple of easements with Dean and Lloyd but otherwise it's moving along.

Planning Department/Private Development Administration

- Hawkins Chevrolet – Inspection
Inspection has been completed. The following items remain outstanding:
Installation of trench drain. The Owners Contractor has continually requested to install a paved diversion (speed bump) in lieu of the trench drain. If constructed correctly, this could work, however no plans have been provided and nothing has been completed in the field.
Closeout of NPDES Permit (and recording document). The Owner is currently utilizing parking areas outside of the permitting area included in the Land Development Plan. We are working with the Zoning Office to notify the Owner of the limits or submit a revised plan. The supervisors said this should have been done by the end of May. Zoning Officer Dean said they are waiting on Hawkins Contractor but will call them (Hawkins) tomorrow and will send the agreement to Solicitor Ryan Tira for review and comment.
- Myers Trucking - Applicant submitted a waiver request to waive all the SALDO requirements (except stormwater). The waiver request was denied at December 17th Supervisors Meeting.
- Leighow project on Eyer Road – Drew nor Dean have heard anything from them. The last Dean heard was that Leighow was waiting on the excavator.
Supervisor Scott said it's important to complete these projects as soon as possible, especially before winter. Dean and Drew will get in contact with Leighow and Hawkins.

- Bald Top Update: Drew said there is no update on Bald Top other than it's still on schedule for answers after the 14th of August, which he will discuss at the August 26th meeting.

- North Blizzards Run Master Plan

Goals - Bleachers Run/Blizzards Run box - Per Drew, the flood mitigation grant was submitted. Drew said he is still waiting on inspection of the culvert underneath Academy.

Flood Mitigation Grant, Cost Estimate is complete - \$299,250, Township is obligated to match 15% - \$45,000, Bloom Road/Academy Drive box culvert inspection/evaluation, *Glenbrook Channel capacity, Joint Permit for sediment removal, E&S is under review, Cultural Resource Notice (CRN) is under review, PNDI has returned hits for Elk Toe, Green Floater, Triangle Floater.*

Upstream development and peak flow attenuation (450 ac)

Overall watershed development and peak flow attenuation (535 ac). Anticipated fee for Master Plan: \$40,000 (includes \$15,000 structural analysis of Bloom/Academy Culvert.

Drew said they will start doing more field inspections on the whole water shed, everything north of Bloom Road, soon.

- Blizzards Run Master Plan - Growing Greener Grant for 'Laura Lane Watershed Study' approved. Grant requested was \$27,000 with 15% match \$4,000. Goals: Channel Capacity, Joint permit for sediment removal, E&S is under review, Cultural Resource Notice (CRN) has been submitted. PNDI is clear. Review previously installed land developments, retrofits, and alternate attenuation areas. Models showing impacts to downstream conveyance facilities will be created showing existing and proposed conditions.
- Bloom Road - Future funding options: CFA Multi-Modal, Open until July 31st, Construction Cost Estimate is \$1,988,172 and includes engineering and inspection. No match is required, however, recommended (in the form of a percentage). *Resolution is required for 7/22/2019*

Supervisor Whelan motioned to give Drew permission to apply for the CFA Multi-Modal grant in the amount of \$1,988,172 and said the township will match to a maximum of 5%, upon award. Supervisor Scott seconded.

- PennDOT Multi-Modal - Typically announced in the fall. Grant maximum is \$3,000,000, 30% Match required. *Traffic Studies - Bloom/Academy Drive Retiming, Counts are completed. Re-timings and signal report is complete. Send to PennDOT 7/24. Should see impact within the next 30 days. Woodbine/Rt 11 Retiming - Counts are completed - Re-timings and signal report is complete. Send to PennDOT 7/24.* Danville Area Transportation Study - Assess existing transportation conditions within the Greater Danville area and identify issues to be addressed as part of future project development. The intent of the project will be to create a guide document for PennDOT And the MPO that identifies restrictions and potential solutions. Study area includes major travel corridors in the Danville area. ARLE Bloom Road and Academy Drive Applications - Total project cost is \$468,188; requested amount \$351,140, match: \$117,047. Awards are typically announced in April. Traffic Capital Plan has been provided.
- Green Light Go Application - Total Project value \$468,187.65. Grant request \$351,140.74 with match of \$117,046.91 (includes Geisinger 25%). Awards are typically announced in September.

Dean received a notification from Soil Conservation regarding applying for a stream bank reconstruction at 7 Edgewood Drive, which is at the corner of Red lane and Edgewood Drive. Drew nor Lloyd know anything about it. Dean is going to send it to Drew for review and comment.

One of the residents said that Klein Road is also cracking now. Lloyd is going to take a look at it tomorrow.

One of the residents discussed the truck issue that is parked on Bald Top Road. Dean explained that no one is claiming ownership of the truck. Solicitor Ryan said we would have to do a survey to find out which township it's in. Dean & Lloyd think its Mahoning's jurisdiction but said they can't prove it though.

Dept. of Streets and Infrastructure - Lloyd Craig – Gave his report

1. Overtime since 6/10/19. .75 manhours hauling paving through lunch, 6 manhours signs and cones for a sinkhole on Ridge Dr., 20 manhours for multiple trees down, 24.5 manhours for pipe install on Jade Ave.
2. River bridge lights are complete, and the bill was turned in to Ken Houck.
3. All prep work for paving has been completed except for a few small items. I have contacted Gutelius for an estimated time frame. Have not heard back.
4. Our F550 truck chassis is at Bradco waiting for completion of the body. Still probably two to three months out.
5. No parking signs on Bloom Rd are completed from Glenbrook Ave. to Schoolhouse on the south side of the roadway. He hopes to complete the entire southside soon.

Items that need boards input/approval

1. As requested, I received quotes on two Wheel loaders.
 - a. JCB 409 from Stephenson Equipment--\$70,900.00
 - b. Caterpillar 908M from Cleveland bros.--\$97,800.00

Lloyd said these quotes are all costars prices for the same size machine. He still needs to look at them and possibly demo them so we can compare features and equipment. Pricing on a 10’ power angle snow blade will be around \$5000.00 from the dealers. Lloyd also has a quote from John Deere, but had a problem opening it up today on his computer, so no price yet. Even though it wasn’t budgeted this year, Lloyd thinks we could use the money from the Capital Equipment funds, which has around \$350,000 in it. This equipment can also be driven on the road, with travel speeds around 22 to 25mph. Chairman Lynn would like Lloyd to get the price of the John Deere and then set up demos and come back with the one they are comfortable with.

2. Lloyd has been working on our ordinances for stop signs, speed limits, and parking/ no parking. This was discussed at the beginning of the meeting. Lloyd, Solicitor Ryan and Zoning Officer Dean will discuss this later.
3. They are putting front and back tires on the Backhoe, which will cost around \$2000. It’s in the repair budget.

A resident discussed a pot hole around Lombard and Oak. Lloyd said he just received the PA One Call notice that the gas company’s contractor is coming to pave and restore the hole.

Another resident discussed the cut across Mill Street. Lloyd is going to contact the borough since they issued the permits, to discuss.

Police Chief Sean McGinley gave May Report –

MONTHLY POLICE REPORT - STATS from MAY 2019	
INCIDENTS:	345
ACTIVITIES:	
Crash Investigations	7
Motorist Assists	8
Alarms	10
Traffic Enforcement (parking)	110
Traffic Enforcement (moving violations)	39
Reported Criminal Offenses	19

Chief McGinley gave his resignation notice. He is resigning as of August 24th, 2019. He read his letter of resignation to the entire group. The chief said he will provide assistance as well on getting new candidates. Supervisor Scott said he has done a phenomenal job and said they can't thank him enough for all he's done for the township. Supervisor Scott said they hope to hire the chief's replacement before he leaves to get the new chief acclimated to the department as well as time to train and said that Sean will always be a Mahoning son.

A couple from Middle Street asked the chief to look into changing the traffic to one way. They said motorists drive way too fast down their street. Dept. of Streets and Infrastructure Lloyd thinks the motorists will travel even faster, if they make the streets one way. Lloyd thinks we should just cut the speed limit. They also have to justify why they want to cut the speed limits. The chief said they did minor traffic studies before but that he will take another look at it before he leaves.

Supervisor Scott motioned to accept the chief's resignation letter with the board's sincere congratulations and appreciation. Supervisor Shultz seconded.

Chairman Lynn said they had one executive session on July 17th for personnel.

Supervisor Shultz presented Karen Robertson with a "Master Gardner" plaque for all of her personal attention to the beautiful garden out front. Her work is all volunteer and she even donated perennial plants from her own garden. Karen explained that the deer eat some of them at her home so she is hoping that mother nature will be kinder to the ones planted here.

Supervisor Shultz said they cut the trees down on Maple Street and even cut the roots out and cleaned everything up.

Supervisor Scott motioned to approve the June meeting minutes. Supervisor Whelan seconded.

Supervisor Scott motioned to approve the Special Events permit application for Montour County K-9 Fundraiser. Scott said he has reviewed the insurance certificate and it does list us as a certificate holder. This event will be held at 1635 River Drive, Danville, PA on 8/31/19 to 9/1/19. Supervisor Robertson seconded.

Supervisor Scott motioned to pay the bills and adjourn the meeting. Supervisor Shultz seconded.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

Carolyn Dragano Secretary