

January 4, 2021 Meeting Minutes- held at the Mahoning Township Building

Members of the Board present: Chairman Bill Lynn, Supervisors, TS Scott, Molly Shultz, John Whelan, Zoning Officers Dean VonBlohn & Jim Dragano & Secretary Carolyn Dragano

Also Present: Danville News, Rick Dandes

Present via Audio-Video: Fire Chief Leslie Young, Solicitor Jon DeWald, Attorney Brian Conley & Supervisor Larry Robertson

ALL VOTING WILL BE CONSIDERED UNANIMOUS UNLESS OTHERWISE NOTED.

The meeting started with the group saying the Pledge of Allegiance.

Solicitor Jon DeWald started the meeting saying this is the Reorganizational meeting required by the 2nd class township code. He said all offices are vacated and he will serve as the temporary Chairman, opening the floor for nominations for the position of Chairman of the Board of Supervisors for Mahoning Township, for the year 2021. **Supervisor Shultz motioned to nominate Bill Lynn for Chairman. Solicitor Jon asked for any further nominations (there were none) and then moved to close the nominations. Solicitor Jon asked for all those in favor of Mr. Lynn to say aye. The aye vote was unanimous. Motion passed. Solicitor Jon then turned the meeting over to Chairman Lynn.**

Chairman Lynn asked for nominations for Vice Chairman. **Supervisor Scott motioned to nominate Larry Robertson to be Vice-Chair. Supervisor Whelan seconded. Motion passed.**

Chairman Lynn proceeded to read the remainder of the Reorganization Chart for 2021. All positions were approved by the Board of Supervisors, except the Depository (Service First and Jersey Shore State Bank), which Supervisor Scott did NOT vote. The other supervisors approved. For details, see below list:

Mahoning Township Supervisors 2021 Reorganization

Date: January 4, 2021 Time: 5:30pm Place: Mahoning Township Building

At this 2021 Reorganization Meeting, there will be separate motions made for each item

All Voting will be considered unanimous unless otherwise noted.

<u>Title</u>	<u>Name</u>	<u>Motion Made By:</u>	<u>Second By:</u>	<u>Vote:</u>
		<u>Supervisor</u>	<u>Supervisor</u>	<u>All</u>
Temporary Chairman:	Atty Jonathan DeWald of Mc Nerney, Page, Vanderlin & Hall			
Permanent Chairman:	Bill Lynn	Shultz	All	Approved
Vice Chairman	Larry Robertson	Scott	Shultz	Approved
Treasurer	Re-appoint Ken Houck	Scott	Whelan	Approved
Township Secretary	Re-appoint Carolyn Dragano	Scott	Whelan	Approved
Zoning Officer	Re-appoint Dean VonBlohn	Scott	Whelan	Approved
Zoning Officer	Re-appoint Jim Dragano	Scott	Whelan	Approved

<u>Title</u>	<u>Name</u>	<u>Motion Made By:</u>	<u>Second By:</u>	<u>Vote:</u>
		<u>Supervisor</u>	<u>Supervisor</u>	<u>All</u>
Set Compensation	Set at December 28 th , 2020 meeting			
Solicitor	Atty Jonathan DeWald of McNeerney, Page, Vanderlin & Hall Rate: Set by Contract			
Labor Attorney	Melissa Kelso Rate: Set by Contract			
Engineer	LIVIC - Civil Engineering- Visit Website for Fee Schedule			
Water & Sewer Engineer	Larson Design Group - Stefanie English Rate: Set by Contract			
Sewage Enforcement Officer	Gene Powlus Rate schedule attached	Scott	Whelan	Approved
Sewage Enforcement Back-up	Chris Bower	Scott	Whelan	Approved
Health Officer	Dr. Ken Heise	Scott	Whelan	Approved
Assistant Health Officer	To be determined			
Right to Know Officer	Re-appoint Ken Houck	Scott	Whelan	Approved
Vacancy Board	Ryan Troup	Scott	Whelan	Approved
Emergency Management Director	Vacant			
Planning Commission	Re appoint – (See member list attached)	Scott	Whelan	Approved – details below.
Zoning Hearing Board & Board of Appeals	Re appoint (see members list attached)	Scott	Whelan	Approved - details below
Depository	Service First & Jersey Shore State Bank	Whelan	Shultz	Approved by all but Supervisor Scott who did not vote
Auditor firm for 2021	Wagner, Dreese, Elsasser & Associates, P.C.	Scott	Whelan	Approved
Wages: Supervisors/Benefits	Per Pennsylvania Regulations for 2 nd Class Township			
Wages: DSI Street Dept.	Set by Contract			
Local Tax Collector	Danville Area Earned Income Tax Office			
Local Earned Income Tax Representative for Mahoning Township Supervisors	Molly Shultz	Scott	Whelan	Approved
Personal Vehicle Mileage	Must use Municipal vehicle			

<u>Title</u>	<u>Name</u>	<u>Motion Made By:</u>	<u>Second By:</u>	<u>Vote:</u>
		<u>Supervisor</u>	<u>Supervisor</u>	<u>All</u>
Personal Vehicle Mileage	Exception must be authorized by Supervisors Rate: Current IRS Rate			
Affirmation of any Road Masters	(0) Supervisors			
Committees	All Five Supervisors			
Treasurer's Bond_Limit	\$1,000,000.000			
Delegate for State Convention	None			
Employee Holidays	Set by Contract			
Set fees for ordinance administration in 2021	Resolution 2021-0104- see below for motion and approval – Also be posted to the website	Scott	Whelan	Approved

Chairman Lynn said the date of the Next Regular Meeting is Monday, January 25th, 2021

Chairman Lynn said the monthly Supervisor's meetings are held on the second and the fourth Monday of each month, beginning at 5:30pm. Both are voting meetings, held at Mahoning Township, 849 Bloom Road, Danville, PA

Chairman Lynn said the Joint Planning Commission meets the first Monday of each month, beginning at 5:30pm, except January, July and September, which will be held on Tuesday. The meetings will be held at Mahoning Township, 849 Bloom Road, Danville, PA

At the end of the reorganization, Supervisor Scott pointed out that he did NOT vote for the Depository.

*Zoning Officer Dean VonBlohn gave a breakdown of the increase in fees for Sewage Enforcement Officer, Gene Powles Solicitor Jon DeWald said he consolidated all the fees into one structure, Resolution 2021-0104, that the board would revisit every year, and adjust as needed. This should also be placed on the website for ease of consumption to the public. **Supervisor Scott motioned to adopt the Resolution 2021-0104, which is a resolution establishing fee schedules for ordinance administration and enforcement. This schedule of fees shall supersede all previous adopted fee schedules and shall be utilized in the administration of all Mahoning Township Ordinances. Supervisor Whelan seconded. Motion passed.** The entire fee schedule will be posted to the website, tomorrow.*

*Zoning Officer Dean VonBlohn said one person on the Joint Planning Commission needs to be re-appointed. Her name is Elizabeth Brown. This will be a 4-year term. **Supervisor Scott motioned to appoint Elizabeth Brown of 336 Ridge Drive, Danville PA, to the Joint Mahoning-Cooper Planning Commission. Supervisor Whelan seconded. Motion passed.***

Zoning Officer Dean also discussed needing an alternate for the Joint Planning Commission and said they don't have one for either township. He said Bill Lynn is interested in the position. Dean said Bill is a member of the supervisors but since each township can have one supervisor appointed, and since no one seems interested, he would like to appoint Bill. Supervisor Scott asked if the board would like to wait to see if anyone comes forward before acting on this. Dean said he made statements at several meetings asking for someone to come forward, but no one did. Supervisor Scott said that if Bill comes on board, and they are working on a project, that Bill will have to stay through the entire project. **Since the alternate position has been open for a long time and since we have an opportunity to fill the position, Supervisor Whelan motioned to appoint Bill Lynn as an alternate to Joint Mahoning- Coopers Planning Commission. Supervisor Robertson seconded. Motion passed.**

See below Planning Commission, Zoning and Board of Appeals Members:

MAHONING/COOPER JOINT PLANNING COMMISSION

Steve Herman, Chairman - Term Ends 2021
Kathy Mordan - Term Ends 2023
Elizabeth Brown - Reappointed for 4 years - Term Ends 2024
Ralph Daily - Term Ends 2022
Wallace "Bud" Mottern - Term Ends 2024
Bill Lynn- Alternate Term Ends 2024
Jonathan DeWald - Solicitor

MAHONING/COOPER ZONING HEARING BOARD

John Yoder, Chairman (Mahoning) - Term Ends 2022
Jeff Shultz (Mahoning) - Term Ends 2024
Mike Styer (Cooper)- Term Ends 2022
Carman Welliver (Cooper) - Term Ends 2024
Paul Matrillion - Alternate - Term Ends 2023
Solicitor Jack Mihalik

MAHONING/COOPER TOWNSHIPS BOARD OF APPEALS

Donald Gunther
Robert Davies
Joe Graham
Larry Blosky - Alternate
Solicitor Jack Mihalik

*Supervisor Scott briefly discussed the proposed settlement agreement between township and Mr. Myers that was presented by Attorney Brian Conley. He asked the board if they had any questions or concerns, they would like to present to Mr. Conley, who is present via audio-video. Supervisor Whelan said this settlement agreement was made by Mr. Conley on our behalf, through our insurance company. **Supervisor Robertson motioned to accept the agreement between Mr. Myers and the township negotiated by Attorney Conley. Supervisor Whelan seconded. Motion passed.** Supervisor Scott said the agreement will be emailed to Mr. Conley, as soon as it's signed.*

Police Chief Fred Dyroff was not present.

Engineer Drew Barton was not present.

Treasurer Ken Houck had no report.

Solicitor Jon DeWald had no report.

DSI – Lead Lloyd Craig was not present.

Fire Chief Leslie Young gave her December 2020 report and discussed:

Chief Leslie said they did one training session in December but had to cancel all the others, due to COVID.

Supervisor Whelan thanked Chief Leslie and her team for the unusual amount of call outs they made, over the holidays. Chief Leslie said we are 4 days into the new year and have had 4 calls so far, three of which were structure fires. Chief Leslie asked the residents to please be safe while heating their homes.

Chairman Lynn said there were no executive sessions this month.

Chairman Lynn asked for public comment related to unfinished or new business. No Comment.

Solicitor Jon DeWald briefly discussed the resolution for setting compensation and fees for MT Tax Collector. Solicitor Jon said this arose at the budget conference session about increasing the tax collector's compensation for the services in the township. Presently, the tax collector's compensation is 3%. This resolution would keep the compensation at 3% until fiscal year 2022, at which time, it would increase that commission to 3.5%. In addition, the resolution purposes that the tax collector would charge a fee of \$50 for each returned check, \$5 for per parcel for each duplicative tax bill they produce and finally a fee of \$25 per tax parcel number, for each tax certification provided for a taxable year. **Supervisor Scott motioned to adopt Resolution 2021-0104-1, as presented by Solicitor Jon, setting compensation and fees for the Mahoning Tax Collector commencing in physical year 2022. Supervisor Shultz seconded. Motion passed.**

Supervisor Shultz motioned to approve payment to Mepush for upgrade on the storage drive, at a \$1,161.20. Supervisor Robertson seconded. Motion passed.

Supervisor Whelan motioned to approve the December Meeting Minutes. Supervisor Scott seconded. Motion passed.

Chairman Lynn reminded residents of the Christmas tree pick-up every Monday & Friday from 7am to 3pm. Last day for pick-up will be Friday, January 29th.

Chairman Lynn asked for public comment not related to new business. No Comment.

Supervisor Whelan motioned to adjourn. Supervisor Scott seconded. Motion passed.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

All Reports are available at the Township Building

Carolyn Dragano
Secretary