

## **October 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> - Special Meeting Minutes held at the Mahoning Township Building**

The meeting started with the group saying the Pledge of Allegiance.

Members of the Board present: Chairman Bill Lynn, Supervisors, Larry Robertson, TS Scott, Molly Shultz & John Whelan, Treasurer Ken Houck, Zoning Officer Dean VonBlohn, Engineer Drew Barton, Tax Collector Marlene Gunther, Fire Chief Leslie Young and Todd Gibson

**Present via Audio-Video:** Solicitor Jon DeWald, Members of the public: Bryan Campbell, Kevin Young and Glen Cromley.

The meeting started with Treasurer Ken Houck explaining the breakdown of the schedule of the Agenda. Presenters for this special meeting were as follows:

- Engineer Drew Barton, who discussed several projects for next year and grants that require a percentage match from the township, MS4 plan, water shed, Linden Lane & future traffic corridor.
- Treasurer Ken Houck went through some of the expenses on the budget list until the next presenter is due to speak.
- Tax Collector Marlene Gunther who discussed tax breaks for the residents on street light tax and hydrant tax, increasing her expense account and a raise of ½% for the start of 2022, after re-election, which will require resolutions.
- Fire Chief Leslie Young and Todd Gibson discussed the townships consideration of giving the fire dept. additional funds of \$35,000. A lengthy discussion was held about putting money in an investment fund instead. It was suggested that Treasurer Ken Houck take the interest to date from the CD at Jersey Shore State Bank and put it in an investment plan under the name of the East End Fire Co., with a resolution stating that the interest on the funds will be used for the fire dept., under the treasurer's guidance and control of the money, with the money going back to general funds, if the fire company would collapse. We will ask for the Solicitor's advice.

### **Chairman Lynn asked for public comment:**

Resident Bryan Campbell thanked the board for opening up the budget meeting to the public and said he hopes we continue doing it this way. Supervisor Scott said once the tentative budget is approved, it will be posted on the website, for review, before final adoption, which will be December 14<sup>th</sup>. Bryan asked when we will find out if we are awarded the grant for the Whisper Hills Water Mitigation project. Per Supervisor Scott, hopefully by the end of the first quarter of 2021.

Resident Kevin Young thanked the supervisors for their attention in the fire dept matters and thanked Fire Chief Leslie and Todd Gibson for their presentation.

Resident Glen Cromley thanked the fire dept. for their presentation. He said being the treasurer of the Fireman's Relief Association, our funds are slowly going down so we want to make sure there is money available when needed.

**Ken said we will start the meeting back up tomorrow at 9:00am.**

## **Day #2 – October 28, 2020 Special Meeting Minutes – Continued**

The meeting started with the group saying the Pledge of Allegiance.

Members of the Board present: Chairman Bill Lynn, Supervisors, Larry Robertson, TS Scott, Molly Shultz & John Whelan, Treasurer Ken Houck, Secretary Carolyn Dragano & DSI Lead Lloyd Craig

**Present via Audio-Video:** Jim Arms-Dallas Data Systems, Members of the Public: Bryan Campbell

Treasurer Ken Houck said this is day #2 of the budget meeting and said we are continuing with projections of both revenue and expenditures. Presenters for this special meeting were as follows:

- Treasurer Ken Houck & Dallas Data Systems, Jim Arms, discussed replacing Quick Books with software from the Casselle program used for zoning and past water & sewer at a one-time fee of \$19,920 for year 2021 to get set up, with a \$7,400 maintenance fee per year.
- DSI Lead Lloyd Craig discussed his budget and discussed building a new salt & cinder shed within the next 3 years. He discussed earmarking purchases directly to a specific project. Lloyd also discussed the replacement of the 2003 truck, flagger certifications training, replacing road saw, jumping jack, gas powered hedge trimmers & Storm drain maintenance.

Treasurer Ken discussed further the general expenses, which includes COVID-19 supplies and janitorial services and splitting out office supplies between the police dept. and general office supplies. He then went over revenue projections.

### **Public Comment:**

Resident Bryan Campbell expressed concerns about having to purchase anti-skid material. Bryan discussed the allocation of the liquid fuel's projection. Bryan expressed concerns about estimated replacement of the 350 truck for the DSI dept.

## **Final Day #3 – October 29, 2020 Special Meeting Minutes – Continued**

The meeting started with the group saying the Pledge of Allegiance.

Members of the Board present: Chairman Bill Lynn, Supervisors, Larry Robertson, TS Scott, Molly Shultz & John Whelan, Treasurer Ken Houck, Secretary Carolyn Dragano, Police Secretary Kim Wilt and Police Chief Fred Dyroff

Treasurer Ken Houck said this is the final day for the budget meetings. Ken said they will have final presentations today and said the remainder of time will be spent cleaning up subjects that need revisited.

- Chief Dyroff discussed police dept. renovations, hiring a part-time police officer, a new police car & a new records management system.
- Zoning Officer Jim Dragano discussed the upgrade/replacement required of one of the computers for the pix 4D system for the mapping of the drones. The cost is \$479 per year for automatic updates. The new computer and yearly update costs will come out of the UCC funds.

Ken continued going over expenses and revenue projections.

Supervisor Scott briefly discussed the investment for the Fire Dept. and options on how to invest now before it becomes an emergency like what happened with the Bald Top Road.

A brief discussion was held on whether to add Dumpster Day for 2021.

Ken said we will have to use some of the Capital Reserve money to balance the budget.

Supervisor Scott briefly discussed the police dept. remodel.

Ken closed with final numbers for the Tentative Budget.

Supervisor Lynn briefly discussed his concerns of using Savings to balance the budget.

No outsiders were on the teleconference or audio-video for comment.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

All Reports are available at the Township Building

Carolyn Dragano  
Secretary