

## **December 9, 2019 Meeting Minutes held at the Mahoning Township Building**

Members of the Board present: Chairman Bill Lynn, Supervisors, TS Scott, Molly Shultz, John Whelan, Secretary Carolyn Dragano, Zoning Officer Dean VonBlohn, Engineer Drew Barton, Treasurer Ken Houck, Fire Chief Leslie Young & Police Chief Fred Dyroff.

Also present were – Rose & Bill Pursel, Henry Eyer, Linda Rea, Patricia Swanson, Dave & Bonnie Martin, Nancy Whelan, Glen Cromley, Bryan Campbell Gerri Gibbons and Joe Sylvester, Danville News.

### ALL VOTING WILL BE CONSIDERED UNANIMOUS UNLESS OTHERWISE NOTED.

Drew discussed Frosty Valley's (Danko Holdings) outstanding item for the land development on their cottages. The Ordinance requires a 25 ft set back from building to basins. Drew said it would have to go all the way around the horseshoe before it backed up in the building so he would like the board to approve the waiver on an engineering basis because if we wait until the plan is back for approval, it will impact the rest of Danko's layout. So, there is no sense in waiting. Per Dean, the Solicitor said the Supervisors can act on the waiver. Supervisor Scott said that since the Solicitor says we have authority to act on this as a board and with the recommendation of the Township Engineer, he motioned to approve the waiver as presented. Supervisor Whelan seconded.

Drew said they met with the Soil Conservation last night and said there is another round of the Growing Greener Grant application. Drew said they are going to provide them with information for construction of retrofitting existing basins in hopes of reducing peak flows in the North Blizzard Run section.

Supervisor Scott said the board will meet with Josh, the Bald Top Engineer and the Township Engineer Drew, on the 20<sup>th</sup> of December, at 10:00am, for outside Engineer Josh to back brief us on to the status of Bald Top. He expects the final report and recommendation will come the first half of January 2020 and said they still aren't sure if it will be Geomattng or Soil Nailing.

Resident Dave Betz expressed concerns about when the inclinometers will be removed. Drew said there is no excessive movement from the reads.

### **Treasurer Ken Houck gave his report**

Treasurer Ken Houck reported a slight correction to last month's report. The balance on hand at the end of October should have been \$382,713.25. He corrected the report and posted it on the website. Ken then gave the financial Report for November 2019. A beginning balance of \$382,713.25, receipts of \$470,560.09 and expenses of \$345,083.26, with an ending balance of \$508,190.08.

Ken also gave the Water & Sewer Department report for November 2019. A beginning balance of \$1,466,628.80, no activity other than interest of \$1,205.62, with an ending balance of \$1,467,834.42. Supervisor Shultz motioned to approve the Treasurer's reports. Supervisor Whelan seconded. Ken said these reports will be posted on our website, tomorrow.

Ken would like to move the Water & Sewer account money and the invest account money to Jersey Shore State Bank, to get a higher interest rate of 2.75%. This was discussed at the last meeting and was tabled until tonight for action. East End will be the only one that will be in a separate account because everything else can all be combined. Both accounts will receive 2.75% interest. These are all Act 72 compliant. Ken would like to keep the minimum amount to each invest account, to keep them active. This way we can always put the money back in these accounts, if we so desire.

Supervisor Whelan motioned to reduce the invest accounts to the minimum amount required by invest and move the general, building, major projects, street and police dept. invest account to Jersey Shore State Bank at 2.75% interest and we will keep a separate account for the East End Fire Company, also at 2.75% interest. Supervisor Shultz seconded.

Supervisor Whelan made a second motion to move \$1,467,834.42 plus interest earned to date, from First Keystone Bank at 1% interest, to Jersey Shore State Bank earning 2.75%. Supervisor Shultz seconded.

**Zoning Officer Dean VonBlohn – gave his report and discussions were held on the following:**

Dean briefly discussed the Joint Planning Commission Agreement between Mahoning & Cooper Townships. He said it's a (5) member board, which consists of (3) from one township and (2) from the other, alternating each year. For 2020, it will consist of (3) from Cooper Township and (2) from Mahoning Township. They would like to re-appoint Steve Herman and Kathy Mordan, with Barry Hartman as the alternate for 2020. Supervisor Scott motioned to re-appoint Steve Herman and Kathy Mordan to the Joint Mahoning/Cooper Joint Planning Commission and Barry Hartman as the alternate for 2020. Supervisor Whelan seconded.

Dean said Engineer Drew was asked to go over his review for the Danko (Frosty Valley) Land Development project on the 20 cottages. Drew said there were 13 comments pertaining to the Stormwater Management Ordinance and said Danko plans to ask for a waiver on item #4, regarding 202-19.B.4 for the minimum horizontal distance between any structure and any stormwater facility. This was acted on earlier in the meeting.

Dean said there were also 14 comments pertaining to the Sub-Division and Land Development Ordinance with 14 comments. There was one comment pertaining to the size of the cottages and a hearing is scheduled for December 19<sup>th</sup> at 6:00pm for the variance request to reduce the size from 600 sq. ft. to 416 square ft. These cottages will not be open to the general public to rent as a motel or hotel.

Dean said the Mahoning/Cooper Zoning Hearing Board will conduct a public hearing on December 19, 2019, at 6:00pm, on a variance request from Danko (Frosty Valley), regarding the minimum size requirement for the 20 cottages. These are modular cottages, designed at 416 square feet and the requirement is 600 square feet. Dean said they sent out 130 letters to the neighboring property owners.

Dean said he believes the fee schedule for the street opening permits are finalized and hopes to be ready to take action, at the next meeting.

Dean said he and Zoning Officer, Jim Dragano and Building Code Officer, Matt Whitmire, inspected the Winn Motel this week after receiving a complaint from Emergency Response Team, concerning the condition of the property. Jim gave him a letter today, giving him a time line on completing the repairs.

Dean said they received several complaints regarding the mud and dirt on Overlook Drive and Ravenwood, both on Bald Top. Dean got Soil Conservation involved. There are things Steve Harvey has to do and things he has to stop doing. The bulk of the mud and dirt is from the new driveway being built on Ravenwood. He contacted Carriage Manor Builders to get it cleaned up.

Dean received a phone call from a resident at Overlook Drive, concerning parking on the cul-de-sac and said there is no way we will be able to plow this winter, if people park there.

**Police Chief Fred Dyroff - gave his report and discussions were also held on the following:**

Chief Dyroff said the police department is still participating in the state wide Click IT or Ticket Campaign, which now ends December 15<sup>th</sup>.

Chief Dyroff showed photos of the fingerprint room upgrades, including new security features. The Chief said for the safety of the officers and every employee in the building, they instituted new policies regarding the processing people that need to be fingerprinted. This gets used a lot by all other law enforcement agencies in the area. Cameras are still being worked on and should be complete within the next week so the law agencies can be buzzed in from the back entrance. No more coming through the lobby.

Chairman Lynn spoke on behalf of Dept. of Streets and Infrastructure, Lloyd Craig. He said the new truck and loader are here. They will also start installing the LED lights, this week.

**Fire Chief Leslie Young gave her report and discussions were held on the following:**

Leslie said they have quite a few volunteers now and that on one of the fire calls, they were able to fully staff the tanker, which was great.

Zoning Officer Dean VonBlohn said they followed up on the fire alarm at Evergreen pointe, that Chief Leslie said she didn't think was working. He said it worked when he tested it, however, he thinks the whole building should light up, when the alarm goes off and is going to follow up the Matt, the building inspector from BIU.

Supervisor Whelan briefly discussed the 2020 Budget and said other than emergencies, we need to try to stay within the budget next year. He said that all projects to improve the township are all worthwhile but feels that if they are not added the budget, that we should wait until the next year and have it added to the next year's budget.

Resident Rose Pursel expressed concerns about her street that hasn't been sealed. She also thanked Supervisor Whelan for thoroughly reviewing the budget and the money spent.

Resident Dave Martin said he wished the township picked up brush.

Chairman Lynn said it costs Dept. of Streets and Infrastructure more to pick up the leaves, than it does JDOG because we did a Cost Analysis before we contracted an outside company.

Resident Glen Cromley said he likes the improvements that were made at the township, however, it's important to be prudent, when planning for renovations.

Supervisor Whelan gave a break down on the budget for final adoption for year 2020:

Revenue	\$3,510,043.00
General Expenses	\$1,740,669.00
Police Expenses	\$ 777,515.00
Streets & Infrastructure	\$ 985,700.00

Supervisor Whelan motioned to accept the budget as stated. Supervisor Scott seconded and also added that this is the 3<sup>rd</sup> year that that the Township will have NO increase on taxes and the 3<sup>rd</sup> year with increased services to the Township.

Supervisor Shultz briefly discussed the 2020 Compensation Benefits for the Part Time Non- Union employees and then made a motion that effective January 1, 2020, part time non- union will be paid 10 – (6) hour personal days per year and must be utilized in 6-hour increments, with no carry over. This will become part of the Township Employee Handbook. Supervisor Scott seconded and said it is included in the budget.

Supervisor Whelan made a motion to adopt the 2020 Supervisors Meeting Schedule. Supervisor Shultz seconded.

Supervisor Shultz motioned to adopt the 2020 Mahoning/Cooper Planning Commission Meeting Schedule. Supervisor Whelan seconded.

Chairman Lynn said the Supervisors Re-Organization Meeting will be held on Monday, January 6, 2020, here at the Township Building, at 5:30pm.

Fire Chief Leslie Young questioned who will swear her and Rick them in for next year for Chief and Fire Chief. Chairman Lynn said they could ask Marv Shrawder to come to it or Police Secretary, Kim Wilt. Supervisor Scott said that Marv or they will swear them in on the 6<sup>th</sup>.

Chairman Lynn said the Christmas tree pick-up starts Friday, December 27<sup>th</sup>, 2019 and ends Friday, January 31, 2020. Pick-up will be every Monday and Friday, weather permitting, from 7am to 3pm. Trees are to be at curbside by 7am. Trees will not be taken if they contain stands, lights or if they are in plastic.

Chairman Lynn reminded everyone that leaf pick up by JDOG is every Tuesday & Thursday, from 7am to 3pm, ending Thursday, December 19<sup>th</sup>. You must call/email, for pick-up and please be sure to give your name and address. This may go a little longer, Per Bill.

Supervisor Whelan motioned to pay the bills and adjourn. Supervisor Shultz seconded.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

All Reports are available at the Township Building

Carolyn Dragano Secretary