

February 26, 2018

Members of the Board present:

Chairman Bill Lynn, Supervisors, TS Scott, John Whelan, Larry Robertson, Molly Shultz, Secretary Joe Oberdorf, Water and Sewer Secretary Carolyn Dragano, Zoning Officer Dean VonBlohn, Fire Chief Leslie Young, Treasurer Ken Houck, Street Dept Lloyd Craig and Police Chief Sean McGinley. Also present were Chris Krepich - Press Enterprise, Nancy Whelan, Glen & Lori Cromley, Sue Kauwell, Linda Weaver, Kim Murren, Jordan Ikeler and Henry Eyer

ALL VOTING WILL BE CONSIDERED UNANIMOUS UNLESS OTHERWISE NOTED.

A 2-hour public hearing for conditional use was held here at the township building (prior to our regular meeting) with T&S Realty and our supervisors, for the development of the new housing project with T & S Construction. Supervisors voted unanimously to move forward with their first step of the 145-unit project.

Dean VonBlohn reported a misprint on the zoning ordinance, 250-245.1 referenced 703 of the zoning ordinance. Per Dean, the amended ordinance prepared for you tonight, corrects sub section to read 211-45B. Supervisor Scott made a motion to adopt the corrected zoning ordinance. Seconded by Supervisor Robertson.

Dean commented on the T&S housing project. As this moves forward, several variances will have to be obtained. At this point, we have identified two variances; one for the height of the buildings and one for the number of units. Per Dean, once the complete plans are submitted, he and our engineer will compare the drawings with the zoning ordinance and identify any other variances required. Letters will be sent out again announcing the hearing date for the variance.

T&S Realty submitted letters requesting the balance of their escrows back from their Lower Street and Hidden Hollow projects, which are complete. They take care of their own roads. Their attorney is working on the deeds of dedication for both projects. The request is being tabled until the next meeting where Dean will confirm that everything is finalized.

Treasurer Ken Houck gave Financial & Water & Sewer reports for January 2018 – Reports are attached to the Mahoning report book and can also be viewed on the website.

Financial Report – Month of January 2018, starting balance was \$236,394.38, Receipts \$73,473.37, Disbursements \$164,102.46, ending balance as of January 31, 2018 is \$145,765.29.

Water & Sewer Report -Month of January 2018, starting balance was \$995,673.31, Receipts \$117,780.29, Disbursements \$329,372.82, ending balance as of January 31, 2018 is \$784,080.78. Supervisor Scott motioned to approve reports. Supervisor Robertson seconded.

Solicitor Ryan Tira approved an ordinance to install stop signs on Delwood Drive and Lombard Ave. Supervisor Scott motioned to adopt an ordinance amending township codes for Delwood Drive & Lombard Ave. Supervisor Whelan seconded.

Drew Barton gave Engineer's Report - Report is attached to the Mahoning report book and can also be viewed on the website.

Lloyd Craig gave Street Department's Report - Report for February 26, 2018 - Report is attached to the Mahoning report book and can also be viewed on the website.

Lloyd Craig would like to purchase the Bowmag Roller from Stephenson Equipment Inc. for \$32,793.00 and the trailer from Northpoint tandem axle trailer for \$5,245.00. After a short discussion, the supervisors decided to buy the trailer from Northpoint but would like Craig to try to negotiate a lower price with Stephenson. The old roller and trailer is worth \$4000 and will be sold separately. Supervisor Scott made a motion to purchase the trailer from Northpoint Auto & Equipment. Supervisor Shultz seconded. Craig is going to go back to Stephenson Equipment Inc. will advise cost improvement cost, if any, at the next meeting.

Craig also reported that the street department has issues with the 2018 F350 salt spreader throwing material on the back of the truck. He would like to purchase a 12" extension to correct the issue and said they will do the installation. Supervisor Shultz motioned to buy extension. Supervisor Robertson seconded.

Chairman Lynn stated that the supervisors had three (3) executive sessions in January. One on 1/17/18 with Suez and two on 1/18/18 for personnel. There were two executive sessions on 2/26/18, one for the car and one for personnel.

Solicitor Tira reviewed and approved the street departments report as well as the bids for the super-pave. Supervisor Scott motioned to accept the HRI bid for super-pave. Supervisor Whelan seconded.

UNFINISHED BUSINESS

Treasurer Ken Houck presented the last copy of the updated handbook (emailed) for voting. Supervisor Scott motioned to accept the updated handbooks and added employee signatures. Supervisor Robertson seconded.

Solicitor Ryan Tira asked to table the collections ordinance concerning setting a policy for residential and commercial accounts in arrears until next meeting. Supervisors approved.

NEW BUSINESS:

Resignation of Richard Phillipkoski from the Zoning Hearing Board was accepted. Dean VonBlohn is going to talk with an alternate person to see if they might be interested in the position and will provide information at the next meeting. If anyone knows of anyone, call Dean.

A discussion was held concerning the purchase of a new vehicle for the zoning department. Chairman Lynn reported that the lowest bid was from Fairfield for \$18,723.15. This includes the trade in of the white Ford Focus. Supervisor Scott moved to accept the bid from Fairfield Chrysler Dodge Jeep Ram for \$18,723.15. Supervisor Robertson seconded.

A discussion was held to adopt a resolution for a beautification committee. It will be composed of 3 volunteers, two must be township residents. They will have four (4) meetings per year. Supervisor Scott made a motion to adopt a resolution for the beautification committee. Supervisor Shultz seconded. Resolution is attached to the Mahoning report book and can also be viewed on the website.

Chairman Lynn said they should have more information concerning Christine DeLong's case, after Discovery meeting, March 3, 2018.

Supervisor Shultz would like to expand on the wellness program that already exists in the police department, to improve it and to include everyone. Solicitor Tira cautioned to consult with Attorney Melissa Kelso, before implementing roll out.

Supervisor Shultz reported that they had their first safety committee meeting on February 22, 2018. A representative from the insurance company conducted the training.

Chairman Lynn stated that Dumpster (Clean-Up) Day is set for the 28th of April, from 7am until noon. Proof of Residency is required, 1 truck load and trailer maximum allowed, no paint cans, electronic equipment, including TV sets, no brush, limbs, grass, or contractors waste products will be accepted.

Supervisor Scott motioned to accept volunteers Mairead Kelly, Wendy Marshall and Karen Robertson for the beautification committee. Supervisor Shultz seconded.

Supervisor Scott motioned to accept Supervisor Robertson as the alternate for the 54/642 committee. Supervisor Whelan seconded. Supervisor Robertson abstained from voting because he was the nominee.

Supervisor Whelan made a motion to pay the bills. Supervisor Shultz seconded. Supervisor Scott motioned to adjourn. Supervisor Whelan seconded.

This meeting was recorded. These minutes reflect the events and dialog during the meeting but are not transcribed verbatim.

Joe Oberdorf, Secretary



2/24/18

**Engineer's Report
Mahoning Township
February 2018**

Planning Department/Private Development Administration

- **Hawkins Chevrolet – Inspection**
 - The site will be inspected for recommendation to release funds at the 03/05 Planning Meeting.

- **Multifamily Residential Housing, T&S Realty**
 - This project includes the development of 145 dwelling units included in 7 structures. The use requires Conditional Use Approval. Hearing scheduled for 2/26.
 - If the Conditional Use is approved the Applicant will be required to obtain numerous zoning variances and significant engineering design to secure land development approval.

- **PSC Danville, 3 Wesner Lane LP**
 - The site is located near the intersection of Wesner and Stearns Lanes and includes 3 vacant structures. The developer is proposing to construct an additional one story 15,869 square foot addition to the medical building and provide an additional 26 parking spaces. Stormwater control will be provided within the existing basin.
 - LIVIC Civil will provide various site inspections during construction.
 - A revised building footprint was submitted on 2/26 and will be reviewed and comments issued for the 02/26 Planning Meeting.

- **Barn Improvements, Frosty Valley County Club**
 - The site has been approved and all approvals are in place.
 - LIVIC Civil will provide various site inspections during construction.

- **Unida Pizza Additional, Steve Shannon Tire and Auto**
 - The project includes the addition to the existing Restaurant. Parking will be increased and result in the need to stormwater mitigation. New highway occupancy permits from PennDOT for the driveways will be required. The project is being designed by our office and will be reviewed by McTish Kunkel & Associates for ordinance compliance.
 - A new building footprint has been provided to our office. The addition will be 3,941 sqft and not require internal fire protection.



2/26

- The site will be served by existing water, sewage, gas and electric services. No increases are required.
- The Traffic Impact Scoping application has been accepted by PennDOT

Regulatory Permitting

- MS4 Permitting
 - The Township is required to comply with PA DEP MS4 permitting requirements include the Chesapeake Bay Pollution Reduction Plans. The permit effective date is March of 2018 through March of 2023. The permit package was delivered to DEP in September. No comments have been received to date.

Capital Projects

- Sanitary Sewer
 - Legal descriptions will be provided as requested.

Please feel free to contact me with any questions or concerns. I can be reached at 570-560-2876 or via email at abarton@livicco.com.

Respectfully Submitted

Andrew J. Barton, P.E., Principal
LIVIC Civil

2/26/18

MAHONING TWP. STREET DEPT.

STREET DEPT. MEETING REPORT

FEBRUARY 26, 2018

Items worked on over the past month, Pending Items that were completed.

1. OVERTIME SINCE FEBRUARY 12TH, 48 MANHOURS ON SNOW AND ICE AND
2. POLICE GARAGE REMODELING

Items that need Boards input/ approval.

1. BARRY GARVARICK WILL BE HERE FRIDAY MARCH 2ND AT 1:00 TO START OUR PAVING FORMS FOR 2018.
2. ROLLER PRICES ARE AS FOLLOWS:
 1. BOMAG BW 100 SL-5
 - A. STEPHENSON EQUIPMENT INC. \$32,793.00
 - B. FIVE STAR EQUIPMENT INC. \$34,684.25
 2. VOLVO DD25B
 - A. HIGHWAY EQUIPMENT AND SUPPLY \$37,901.00
3. ROLLER TRAILER PRICES ARE AS FOLLOWS:
 1. CAM SUPERLINE TANDEM AXLE 6' X 12' TILT
 - A. C. H. WALTZ AND SONS INC. \$5197.00
 - B. NORTHPOINT AUTO AND EQUIPMENT \$5245.00
4. 2018 F350 HAS AN ISSUE WITH THE SALT SPREADER THROWING MATERIAL ON THE BACK OF THE TRUCK. THE SPREADER MANUFACTURER MAKES AN EXTENSION FOR THE SPREADER TO AID WITH THIS PROBLEM. THE COST IS \$628.00 FOR ALL THE PARTS. WE WILL DO THE INSTALLATION.
5. ROBERT AND ROSEMARY NOTZ FROM TRILLIUM LANE SENT A LETTER WISHING TO KNOW THE STATUS OF A PROJECT THAT WAS PLANNED AND DID NOT GET STARTED. THE ASPHALT PLANTS CLOSED FOR THE WINTER. SHE WAS INFORMED THAT THE PLAN WAS TO COMPLETE THE PROJECT IN THE SPRING.

Feb 26 2018

**RESOLUTION NO. 2-26 2018
TOWNSHIP OF MAHONING**

**A RESOLUTION OF THE TOWNSHIP OF MAHONING, MONTOUR COUNTY, PENNSYLVANIA
RELATED TO THE BEAUTIFICATION OF MAHONING TOWNSHIP AND THE CREATION OF
THE BEAUTIFICATION COMMITTEE FOR THE PURPOSE OF ASSISTING THE BOARD OF
SUPERVISORS AND MAHONING TOWNSHIP IN THE BEAUTIFICATION AND MAINTENANCE
OF THE PUBLIC PROPERTY LOCATED WITHIN THE TOWNSHIP OF MAHONING**

WHEREAS, the Board of Supervisors for the Township of Mahoning pursuant to the Second-Class Township Code have the authority to take action and expend funds for the purposes of the beautification of the Township through such activities as the upkeep of municipal property, roads and other public areas of the Township for the benefit of its residents; and

WHEREAS, the Board of Supervisors has determined that the involvement of the public in the efforts of the Township to maintain Township property is in the best interests of Township residents; and

WHEREAS, the Board of Supervisors desires to create a committee known as the Beautification Committee to help assist the Board of Supervisors and the Township in the beautification and maintenance of public property within the Township; and

WHEREAS, the Board of Supervisors desires to create a committee known as the Beautification Committee to serve for an initial two (2) year period from the passage of this Resolution for the stated purpose of assisting the Board of Supervisors and the Township in the beautification and maintenance of public property within the Township; and

WHEREAS, the Board of Supervisors desires to set forth the structure for the Beautification Committee to operate within for the purposes of recognizing the Beautification Committee as an authorized committee of the Township and to provide guidance to the Beautification Committee.

NOW, THEREFORE, be it resolved that:

The Beautification Committee for the Township of Mahoning, Montour County, is hereby created in accordance with the following terms and provisions:

I. Purpose:

To develop and submit recommendations to the Board of Supervisors for initiatives and projects within the Township designed to enhance the beauty and the recreation offerings to Township residents and visitors and upon approval to supervise the execution to completion.

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To develop and submit recommendations to the Board of Supervisors for initiatives and projects within the Township designed to enhance the beauty and the recreation offerings to Township residents and visitors and upon approval to supervise the execution to completion.

II Organization:

- A. The committee will be composed of a minimum of three volunteers; no less than two volunteers must be Township residents.
- B. At the outset of the first scheduled meeting of each calendar year the outgoing Chair shall call for nominations from committee members and conduct voting for the offices of Chair, Vice-Chair and Secretary.
- C. Appointments to the committee are unpaid voluntary positions. Members of the committee receive no compensation or benefits.
- D. Appointment to the committee are subject to approval by a majority vote of the Board of Supervisors.
- E. Appointments to the committee are at will and an appointment may be terminated without cause by a majority vote of the Board of Supervisors.
- F. A member of the committee who is absent from three (3) consecutive meetings may be considered an inactive member of the committee.

111. Authority:

- A. The Committee is established, enacted and may be dissolved by a majority vote of the Board of Supervisors.
- B. The committee has no treasury, budget or financial authority and is prohibited from charging, soliciting or otherwise financially obligating the Township or the Board of Supervisors.
- C. The committee may obtain quotes and estimates in the course of developing recommendations for initiatives or projects.
- D. The committee is prohibited from engaging in contracts, written or verbal, and such will be considered null and void. All contracts must have the Township as a party and can only be entered into with, the prior approval of a majority of the Board of Supervisors.

IV. Procedures and Protocols:

A. Meetings

- 1. The committee will conduct minimally four (4) meetings within a calendar year.
- 2. Date, time & location for each meeting is to be determined by a majority vote of the committee.
- 3. Meeting dates & times are not required to be scheduled all at once.
- 4. Date, time and location for each meeting is to be communicated to the Township Secretary for announcement at, and minimally one week in advance of, the next scheduled stated public Supervisor's meeting.
- 5. Minutes are to be taken and maintained by the committee Secretary for every meeting.

6. Supervision by a majority of the committee of the execution of a project or initiative (project work day(s)) may be considered a meeting with minutes reflecting the progress made towards completion of the specific project or initiative.
7. Additional meeting dates may be scheduled by the committee as the majority of the committee may deem necessary.
8. Unless deemed otherwise necessary by a majority of the committee, meetings will be conducted in the Township Building

B. Township employees, vendors and SMEs

1. The committee shall have access to and the guidance, advise, support and expertise of all Township employees.
2. Access to and use of vendors and Subject Matter Experts e.g. Engineers will be at the discretion of the Board of Supervisors Chair or Vice-Chair.

C. Access to Township property

1. The committee shall have access to the Township building Assembly and Conference rooms, when not otherwise reserved, during regular business hours to conduct meetings. After-hours access may be arranged through the Township Secretary or any member of the Board of Supervisors.

IV. Responsibilities:

- A. The committee will undertake the responsibility of developing recommendations and initiatives towards their stated purpose and any specific project designated by the Board of Supervisors.
 1. All aspects of each recommendation and initiative will be addressed by the committee prior to presentation to the Board of Supervisors to include:
 - a. Specifications
 - b. Visual representation
 - c. Materials list
 - d. Budget & Costs
 1. Quotes or estimates from vendors & suppliers
 - e. Scheduling/ Time Frames
 - f. Coordination of Labor/ Contribution by outside organizations
 1. Scouts
 2. Service Organizations
 3. Individuals with Community Service Obligations
 4. Township employees
 5. Other
 - g. Consideration of maintenance and future costs

2. The committee's completed presentation will be submitted to the Township Secretary who will forward to the Supervisors and added to the agenda for the next stated public Supervisor's meeting.
- B. Upon approval by the Board of Supervisors the committee will coordinate and supervise the execution of the initiative or project to completion.
- C. Actions by the Board of Supervisors
 1. At a stated public Supervisor's meeting, the Board of Supervisors will review and consider the presentation submitted by the committee.
 2. The Board of Supervisors may seek clarification, direct adjustments, reject or accept by a majority vote.
 - a. If adjustments are directed by the Board of Supervisors, such will be completed and resubmitted by the committee at the soonest possible time.
 - b. If accepted by majority vote, the Board of Supervisors will direct coordination with appropriate Township staff, vendors and SMEs, to include Treasurer and others, as might be appropriate.

Adopted by the Board of Supervisors of the Township of Mahoning on this 26th day of February, 2018.

ATTEST

TOWNSHIP OF MAHONING

Joseph Oberdorf
Secretary

Bill Lynn
Chairman, Board of Supervisors

T.S. Scott, Vice Chairman

Larry Robertson, Supervisor

Molly Schultz, Supervisor

John Whelan